

Department of Social Welfare and Development
Field Office No. V
Magnolia St., PBN Buraguis, Legazpi City

Date: April 6, 2016

MEMORANDUM

FOR : **All CONCERNED**

SUBJECT : Vacant Position on (Contractual) Status under Pantawid Pamilyang Pilipino Program

We wish to inform you of the following vacant position on Contractual status at the Pantawid Pamilyang Pilipino Program of the DSWD Field Office V, with the following minimum qualification standards:

One [1] Project Development Officer III (FDS Focal), SG 18 Php 31,351.00

Preferred Qualifications (Competency- Based):

Education: Bachelor's Degree in Social or Behavioral Sciences/Allied Science

Training: At least 16 hours of relevant training

Experience: At least one year experience in Social Development work on children, youth and women; coordination and networking, planning, monitoring and evaluation, and research. Experience in areas of social, economic, environment and/or humanitarian spheres relative to program evaluation, coordination and related fields is an advantage; Knowledge and skills in technical writing.

One [1] Project Development Officer II (IPDO-CSO Focal), SG 15 Php 24,887.00

Preferred Qualifications (Competency- Based):

Education: Bachelor's Degree in Social or Behavioral Sciences/Allied Science

Training: At least 16 hours of relevant training

Experience: At least one year experience in Social Development; coordination, partnership and networking; Experience in areas of social, economic, environment and/or humanitarian spheres relative to program evaluation, coordination and related fields is an advantage; Knowledge and skills in technical writing.

Qualified applicants may submit all of the following documents on or before **April 20, 2016:**

1. Application letter;
2. Comprehensive resume with 2x2 ID picture;

Request for extension of submission and application with incomplete documents will not be entertained.

ARNEL B. GARCIA, CESO II
Regional Director