



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6810885
Procuring Entity DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION V
Title FOOD AND ACCOMMODATION OF PARTICIPANTS FOR THE CONDUCT OF THE TRAINING ON REVISED SLP GUIDELINES
Area of Delivery Albay

Solicitation Number:	F 2001-0032	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Hotel and Lodging and Meeting Facilities	Date Published	23/01/2020
Approved Budget for the Contract:	PHP 266,500.00	Last Updated / Time	23/01/2020 00:00 AM
Delivery Period:		Closing Date / Time	27/01/2020 13:00 PM
Client Agency:			
Contact Person:	Eva D. Bañares Head, BAC Secretariat Magnolia St., PBN Buragwis, Legazpi City Albay Philippines 4500 63-52-4805670 63-52-4805670 fo5bacsec@gmail.com		

Description

FOOD AND ACCOMMODATION OF PARTICIPANTS FOR THE CONDUCT OF THE TRAINING ON REVISED SLP GUIDELINES

TYPE OF SERVING: GUIDED BUFFET

ALBAY

FEBRUARY 12, 2020

AM SNACKS, LUNCH, PM SNACKS, DINNER AND ACCOMMODATION 65 PAX

FEBRUARY 13, 2020

BREAKFAST, AM SNACKS, LUNCH, PM SNACKS, DINNER AND ACCOMMODATION 65 PAX

FEBRUARY 14, 2020

BREAKFAST, AM SNACKS, LUNCH AND PM SNACKS 65 PAX

Other Information

FUNCTION ROOMS:

- Air-conditioned
- Sound system with at least _____ microphones (preferably wireless)
- Whiteboard with eraser
- Free use of LCD projector & LCD screen
- Free use of electricity when using equipment/laptops

ACCOMMODATION:

- Air-conditioned
- Bedroom accommodation with individual bathing and toilet facilities
- Room arrangement – Single bed occupancy; No double-decked beds
- Housekeeping everyday

- Toiletries and towels provided every other day
 - With complimentary purified drinking water provided daily
- FOOD REQUIREMENTS:
- The Service Provider (SP) shall provide a menu for selection of the end user
 - Menu shall include three viands (Pork, Chicken, Beef or Fish), vegetable, soup and dessert (No dory fish in the menu)
 - Free flowing coffee and water
 - Plated A.M. and P.M. snacks,
 - Assisted Breakfast, Lunch and Dinner Buffets
 - Can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants
- OTHER REQUESTS & SPECIAL INCLUSIONS: Only items with ticked marks are needed for the activity.
- Hall Arrangement (Select only one):
- Round U-shaped Classroom Theatre Boardroom Fishbone
- Room Arrangement (Select only one):
- Maximum of 4 beds in a room Dorm type - Maximum of 6 beds in a room
- Provision of backdrop and welcome streamer/lobby posting (end-user to provide the design)
- Secretariat table
- No middle obstructing post/structure
- Free use of extension wires
- Philippine flag with stand
- Free and reliable wireless connection
- With accessibility features
- Venue must be spacious enough for various activities (based on the activity design)
- Activity Hall/Venue must have free and reliable wireless connection
- With stand-by fully functional generator set
- Audio-visual operator
- For this training, it requires _____ session halls additional free use of LCD projector, LCD screen, laptop and extension wire should be provided.
- 2 breakout rooms/areas with tables and chairs for small group sessions

Created by Kimberlee G. Lanuza

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