

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>NEW EVANESS EDUCATIONAL SUPPLY &amp; GENERAL MERCHANDISE</b>	PO. No.	NF 2012-0487
Address:	Mabini St. Legazpi City	Date	December 18, 2020
		Mode of Procurement:	SHOPPING


Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V, Buraguis Legazpi City	Payment Term:	Charge
Date of Delivery:	five (5) working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
PURCHASE OF SUPPLIES OF PSD-CBS STAFF					
2	pc	correction tape, 6 meters (min), 1 piece in individual plastic	36	17.50	630.00
6	box	folder, pressboard, size 210mm * 370mm, 100's, green	2	1,050.00	2,100.00
8	pack	folder tagboard, legal size 100 pieces per pack	2	400.00	800.00
10	box	index tab, self adhesive, 5 set/box, assorted colors	6	76.70	460.20
11	ream	paper multicopy, 80 gsm, size 210mm * 297 mm, A4	48	199.50	9,576.00
12	ream	paper multicopy, 80 gsm, size 216mm * 330mm	48	219.00	10,512.00
15	bottle	stamp pad ink, violet, 50 ml, artline	2	93.15	186.30
17	box	staple wire, standard, #35	4	26.00	104.00
20	rolls	tape, transparent, 24 mm, 50 meters length, 50 yards	8	14.50	116.00
22	piece	tape dispenser, table top	8	85.00	680.00
26	piece	pencil sharpener, 1 piece in individual plastic case, mgk	2	243.00	486.00
27	piece	puncher, paper, heavy duty with two hole guide, 1 piece in individual box, mgk	2	120.00	240.00
28	piece	stapler, standard, mgk #35	8	75.60	604.80
30	rolls	tape, double sided, 1 inch	6	22.00	132.00

COA - DSWD FOV  
**RECEIVED**  
FEB 02 2021  
BY: js TIME: 10:02  
Late P.O

Total Amount in Words:	TWENTY SIX THOUSAND SIX HUNDRED TWENTY SEVEN PESOS AND THIRTY CENTAVOS***	<b>26,627.30</b>
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NF 2011-0457	23 11 2020	
Conforme:		Very truly yours, <b>ARNEL B. GARCIA, CESO II</b> Regional Director
 <b>NEW EVANESS EDUCATIONAL SUPPLY &amp; GENERAL MERCHANDISE</b> Signature over Printed Name of Supplier		
Date: <u>1/25/21</u>		

Funds Available:	ORS No.:
<b>LLOYD DRAZEN B. BAS</b> Accountant III	<u>20-12-07016</u>
	Amount: <u>26,627.30</u>