

PURCHASE ORDER

Department of Social Welfare and Development
Buraguis, Legazpi City
Agency

647

Supplier: **KC BUILDING**

Address: Quezon S., Polvorista, Sorsogon City

P.O. No. : NF 2101-0011

Date : January 4, 2021

TIN :

Mode of Procurement: Lease of Real Property & Venue

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Quezon S., Polvorista, Sorsogon City

Payment Term: Charge

Date of Delivery: January to March 2021

Delivery Term:

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	mos	<p>FURNISH OF RENTAL OF OFFICE SPACE FOR THE DSWD PROVINCIAL OPERATIONS OFFICE CLUSTER 1 & 2 SORSOGON UNDER THE PANTAWID PAMILYA PILIPINO PROGRAM FOR JANUARY TO MARCH 2021.</p> <p>Specification: Floor area not less than 100 square meter w/in the city proper/business center/near government offices at least two(2) rest rooms one(1) for male and one(1) for female at least with separate room for counselling/close door meeting or discussion. Pantry and/or space for dining distinct meters for power and water connections, window grills for security, at least five(5) two-gang outlets and safety switches w/ installation of two(2) units of window or split type air-conditioning unit. Sufficient ventilation and lighting, well painted, clean, free from any defects and ready for occupancy, office space should be registered and w/ business permit and official receipt for business transactions. No down payment or advance payment required.</p>	3	25,000.00	75,000.00

COA - DSWD FOV
RECORDED
 APR 30 2021
 BY: [Signature] TIME: 9:20
Wk P.O.

Total Amount in Words:

SEVENTY FIVE THOUSAND PESOS ONLY***

75,000.00

PR # NF2012-0536

Conforme:

[Signature]

KC BUILDING

Signature over Printed Name of Supplier

Date 03/19/21

Very truly yours,

ARNEL B. GARCIA, CESO II
Regional Director

Funds Available:

[Signature]
LLOYD DRAZEN B. BAS
Accountant III

ORS No.: 21-03-00632

Amount: P 75,000

from