

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

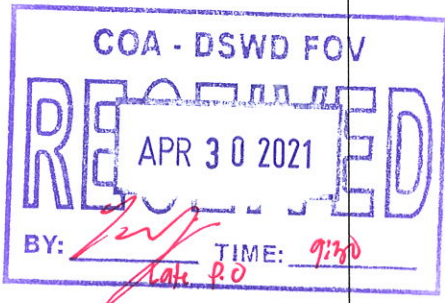
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Supplier:	WRITESHOP ENTERPRISES	PO. No.:	NF 2103-0086
Address:	Sorsogon City	Date:	March 12, 2021
		Mode of Procurement:	Shopping

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FOV, RRCY	Payment Term:	Charge
Date of Delivery:	Five (5) working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
PURCHASE OF TOILETRIES AND KITCHEN WARES FOR USE OF RRCY SORSOGON					
TOILETRIES FOR RESIDENTS					
1	tube	Toothpaste, at least 150ml, for adult	600	75.00	45,000.00
2	pcs	Towel, Bath, 100% cotton, at least	120	250.00	30,000.00
3	pcs	Nail cutter, large size	30	30.00	900.00
4	pcs	Soap case with 2 compartment and handle	90	85.00	7,650.00



Total Amount in Words:	EIGHTY THREE THOUSAND FIVE HUNDRED FIFTY PESOS ONLY***	83,550.00
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NF 2012-0571(2021) September 28, 2020  
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

*[Signature]*  
JUDITH M. LOLLISON  
WRITESHOP ENTERPRISES  
Signature over Printed Name of Supplier

*[Signature]*  
ARNEL B. GARCIA, CESO II  
Regional Director

Date: 4/21

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.:	21-03-01066
		Amount:	83,550