

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Magnolia Street, PBN- Buraguís, Legazpi City, Albay

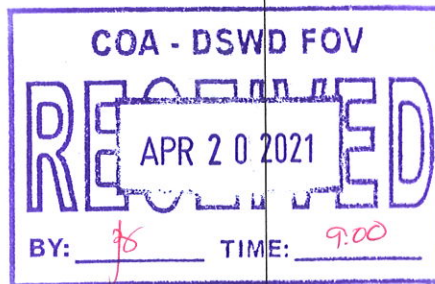
PURCHASE ORDER

Supplier:	GOLDEN CIRCLE ENTERPRISES	PO. No.:	NF 2103-0093
Address:	Peñaranda St., Legazpi City	Date:	March 17, 2021
		Mode of Procurement:	Shopping

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FOV, Rawis, Legazpi City	Payment Term:	Charge
Date of Delivery:	Five (5) working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR SOCTECH PROGRAMS					
1	pack	Colored, paper, assorted colors, 250 sheets per pack <i>short</i>	2	165.00	330.00
2	pack	Sticker paper A4 100 pcs glossy Inkjet friendly, adhesive <i>180 gsm</i>	1	240.00	240.00
3	ream	Paper, multi copy, 80 gsm, size: 210mm x 297 mm (A4)	50	192.00	9,600.00
4	box	Paper clip, 50 mm, 100 pcs per box or 120 grams (min) (net of box)	5	19.50	97.50
5	pc	Notebook, 152 x 216 mm, 80 sheets (spiral)	250	10.50	2,625.00
6	pad	Notepad, stick-on 3x3, 100 sheets per pad	10	17.50	175.00
7	pad	Notepad, stick-on 2x3, 100 sheets per pad	10	14.50	145.00



Total Amount in Words:	THIRTEEN THOUSAND TWO HUNDRED TWELVE PESOS AND FIFTY CENTAVOS***	13,212.50
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NF 2102-0015 February 3, 2021

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

[Signature]
GOLDEN CIRCLE ENTERPRISES
Signature over Printed Name of Supplier
Date: 04/20/21

ARNEL B. GARCIA, CESO II
Regional Director *[Signature]*

Funds Available:
[Signature]
LLOYD DRAZEN B. BAS
Accountant III

ORS No.: 21-04-01505
Amount: 13,212.50