

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

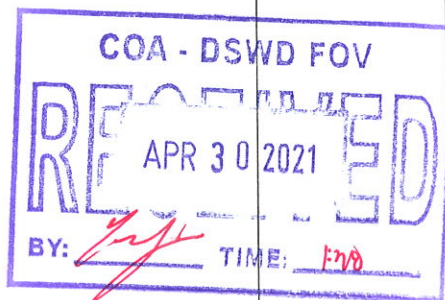
Supplier:	NEED INK SALES & SERVICES	PO. No.:	NF 2104-0138
Address:	Sabang, Legazpi City	Date:	April 21, 2021
		Mode of Procurement:	Shopping

1414

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V Rawis, Legazpi City	Payment Term:	Charge
Date of Delivery:	Five (5) working days upon receipt of Purchase Order	Delivery Term:	

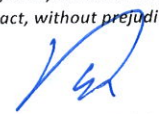
Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	PURCHASE OF TONER CARTRIDGE AND INK FOR SFP STAFF Toner Cartridge for Pantum Printer 6600 series	15	2,980.00	44,700.00




Total Amount in Words:	FORTY FOUR THOUSAND SEVEN HUNDRED PESOS ONLY***	44,700.00
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NF 2103-0092 March 8, 2021
 LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:


 LEO L. QUINTILLA
 Regional Director


 NEED INK SALES & SERVICES
 Signature over Printed Name of Supplier

Date 4/30/21

Funds Available:	ORS No.:	21-04-01533
LLOYD DRAZEN B. BAS Accountant III	Amount:	₱ 44,700