

PURCHASE ORDER

1714

Supplier: GOLDEN CIRCLE ENTERPRISE	PO. No. NF 2104-0145
Address: 110 Peñaranda St., Legazpi City	Date: April 21, 2021
Mode of Procurement: Shopping	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD FO V Rawis, Legazpi City	Payment Term:	Charge
Date of Delivery: Five (5) working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
PURCHASE OF SUPPLIES TO BE USED BY SUPPLEMENTAL FEEDING PROGRAM STAFF FOR 2021					
1	box	Paper clip, plastic	20	9.75	195.00
2	box	Fastener, plastic type, 50 sets	30	25.00	750.00
3	pc	Stapler Remover, Standard	12	24.50	294.00
4	pc	Expandable Folder, Green	30	9.50	285.00
5	pc	Sticky Note 1"	30	25.00	750.00



Total Amount in Words: TWO THOUSAND TWO HUNDRED SEVENTY FOUR PESOS ONLY***	2,274.00
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NF 2102-0033 February 10, 2021

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

 SILVER J. APOLINA GOLDEN CIRCLE ENTERPRISE Signature over Printed Name of Supplier	 LEO L. QUINTILLA Regional Director
Date: 5/14/21	

Funds Available:	ORS No.: 2104-01929
LLOYD DRAZEN B. BAS Accountant III	Amount: P 2,274.-