

**PURCHASE ORDER**

Supplier: **NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE** PO. No. **NF 2104-0148**  
 Address: **Mabini Street, Legazpi City** Date: **April 21, 2021**  
 Gentlemen: Mode of Procurement: **Shopping**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **DSWD FO V Rawis, Legazpi City** Payment Term: **Charge**  
 Date of Delivery: **Five (5) working days upon receipt of Purchase Order** Delivery Term:

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	SUPPLY AND DELIVERY OF OFFICE SUPPLY & STEEL FILING CABINET TO BE USED FOR THE IMPLEMENTATION OF VARIOUS SOCIAL TECHNOLOGY PROJECT AND PROGRAMS  Office Supply Cabinet	2	9,500.00	19,000.00

COA - DSWD FOV  
**RECEIVED**  
 MAY 25 2021  
 BY: *[Signature]* TIME: *Cafe P.O.*

Total Amount in Words: **NINETEEN THOUSAND PESOS ONLY\*\*\*** **19,000.00**

NF 2103-0079 February 10, 2021

**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

*[Signature]*  
 NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE  
 Signature over Printed Name of supplier  
 Date: **5/14/21**

*[Signature]*  
 LEO L. QUINTILLA  
 Regional Director

Funds Available: **LLOYD DRAZEN B. BAS** Accountant III  
 ORS No.: **2104-07059**  
 Amount: **₱19,000.00**