

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

2100

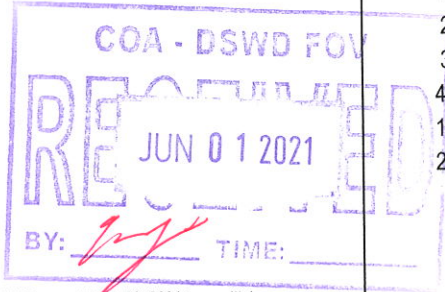
PURCHASE ORDER

Supplier:	LEGAZPI GENERAL MERCHANDISE	PO. No.	NF 2105-0184
Address:	Rizal St., Legazpi City	Date	May 05, 2021
		Mode of Procurement:	SHOPPING

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V, Buraguis Legazpi City	Payment Term:	Charge
Date of Delivery:	five (5) working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
SUPPLY AND DELIVERY OF RIAC SUPPLIES FOR CY 2021					
2	ream	Paper, multicopy, Legal size, 80 gsm, ream	5	230.00	1,150.00
3	pack	Folder, L-type, Legal size, pack	4	250.00	1,000.00
4	box	Folder, pressboard, box	2	1,300.00	2,600.00
12	pc	Calculator, Digital, 12 digit	3	360.00	1,080.00
14	box	Clip Backfold, 19mm, box	40	15.00	600.00
20	box	Tissue, interfolded paper towel, box	15	50.00	750.00
22	pc	KN95 Face Mask	20	62.50	1,250.00





Note: Confirmed not available by DBM as per March 23, 2021 transmittal

Total Amount in Words:	EIGHT THOUSAND FOUR HUNDRED THIRTY PESOS ONLY***	8,430.00
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NF 2103-0093 23 03 2021
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:


LEGAZPI GENERAL MERCHANDISE
 Signature over Printed Name of Supplier
 5/23/21
 Date

Very truly yours,

LEO L. QUINTILLA
 Regional Director

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.:	21-05-02407
		Amount:	₱ 8,430.00