



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7510359  
**Procuring Entity** DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION V  
**Title** Food, Venue and other Logistics for the Turn-Over Ceremony and Celebration of DSWD 70th Anniversary Celebration, Regional Awards Ceremony on March 26, 2021 in Legazpi City  
**Area of Delivery** Albay

<b>Solicitation Number:</b>	F 2102-0013	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Catering Services		
<b>Approved Budget for the Contract:</b>	PHP 200,000.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	1 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	03/03/2021
<b>Contact Person:</b>	Eva D. Bañares Head, BAC Secretariat Magnolia St., PBN Buragwis, Legazpi City Albay Philippines 4500 63-52-4805670 63-52-4805670 fo5bacsec@gmail.com	<b>Last Updated / Time</b>	02/03/2021 12:05 PM
		<b>Closing Date / Time</b>	08/03/2021 13:00 PM

#### Description

Food, Venue and other Logistics for the Turn-Over Ceremony and Celebration of DSWD 70th Anniversary Celebration, Regional Awards Ceremony on March 26, 2021 in Legazpi City

AM SNACKS & LUNCH for 50 pax  
 Snacks, plated mode of serving with canned or bottled beverages  
 Heavy Snacks, plated mode of serving with inclusion of finger foods before lunch

LUNCH  
 Menu to be provided by the caterer  
 Rice, 2 viands (Chicken/Pork, vegetables, with desserts)

PM SNACKS for 120 pax  
 Heavy Snacks, plated mode of serving with canned or bottled beverages with inclusion of finger foods before PM Snacks

\*Free Flowing purified water, coffee with cream and sugar

#### OTHER LOGISTICS/REQUIREMENTS

A. Sound System and Lights  
 Lights and Sound  
 with at least 5 microphones to cover the whole duration of the activity (9:00 AM to 5:00 PM)  
 Lights and Sound must be assembled at least 2 hours before the start of event

B. LED WALL

6-8 feet x 8-12 feet panel  
self mountable with one unit laptop, video processor and other video accessories

C. STAGE, HALL, PHOTOBOOTH, and OVERALL DECORATIONS  
"Modern Filipiniana Theme"

**FREE INCLUSION**

Free electrical fees, use of CR, Standby Generator Set, 5 standby microphones, 1 projector, tables and chairs for 120 pax with skirting ("Modern Filipiniana Theme"), (50% pax per table capacity as per IATF protocols), 2 Registration tables, 1 presidential table for 8 guests & other amenities.

\* Venue should at least have a 300 seater capacity floor area to allow 120 pax set-up with social distancing as per IATF protocols

**Other Information**

RFQ may also be requested thru this email [procurement.dswd5@gmail.com](mailto:procurement.dswd5@gmail.com)

**Created by** Kimberlee G. Lanuza

**Date Created** 02/03/2021

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