## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Regional Office 5 PBN-Buraguis Legazpi City KALAHI-CIDSS NATIONAL COMMUNITY DRIVEN DEVELOPMENT PROGRAM

## REQUEST FOR QUOTATION

					RFQ No.: Date:	F 2109-0136 September 30, 2021	KC-NCDDP
Company Company Contact I	Address: Person:						
Sir/Mac	lam:						
1.		l Community Driven Developr	ment Project (NCDDE	) hereby request you t	o submit price	quotations for the fellow	
13.4	A:	2 Bevelopi	nent Project (NCDD)	) hereby request you t	o sublint price	quotations for the follow	ing items in Annex
2.	You may qu	assist you in preparation of you ote for any or more items und offering the lowest evaluated pri	er this request. Each	sed the necessary technitem shall be evaluated	nical specification of and contract	ons and required quantiti awarded separately to th	es. e supplier(s)/service •
		Item Basis	Tota	l Quoted		Lot Basis	
3.	printed mate	on in duplicate and in the Eng	in English for each qu	be accompanied by accompanied by accompanied	dequate technic s and addresses	al documentation and ca s of supplier(s)/service p	talogue(s) and other rovider(s) providing
4.		rvice facilities in the Philippine for receipt of your quotation(s		at the address indicated	l in Paragraph (	5 is:	
		October 6, 2021					•
5.		on(s) should be submitted as pe	er the following instru	ction and in accordance	e with the Term	ns and Conditions includi	ng the following:
	IN	rices: The prices should be qo MPLEMENTATION WORK be delivered at Daet, Camar	SHOP (PIW) PROC	UREMENT AND FIN	NANCE OF SA	AN VINCENTE, CAM	OF PROJECT ARINES NORTE.
	b. Ev th i. ii. iii. iv. v. vi. vii.	raluation of Quotations: Offers of eir prices. In evaluating the quotation where there is discrepancy by the units rate as quoted will a life a supplier refuses to accept a addition to the quoted price. Award of Purchase Order: The requirements.  Validity of the Offer: Your quindicated in paragraph 4 of this life the supplier/service provide awarded, then you will be excluded in the supplier/service provides of the purchase order/contraction to the best of the supplier of the helps.	between the amount in between the amount in between the unit rates govern; It the correction, his que, the evaluated price award will be made to account to the correction of the withdraw the quotation of the withdraw the quotation of the does not start the cet) without reason account the without the	ill adjust any arithmetica figures and in words, the and in the line item to anotation will be rejected shall include Value According to the bidder offering the ralid for a period of form. The properties of the properties.	l errors as follow the amount in wortal resulting from the dided Tax and or e lowest evalua- ty-five (45) days y and/or refuse roject for (2) two services under g entity (DSW)	ords will govern; om multiplying the unit ther necessary taxes as sy ted price that meets the to from the deadline for re to accept the award of years. the contract/PO within D), the contract may be to	rate by the quantity, becified herein. echnical and financial eceipt of quotation(s) contract when and if 7 days (upon receipt erminated through a
	viii.	responsive supplier/s; otherw Liquidated damages/penalty: of the underlined cost for ever	vise re-canvass. In case of failure to mal	ke the full delivery within			
6.	Further infor	mation can be obtained from:		JENNIFER G. RE	EGALADO		
	Те	elivery Address elephone / Cellphone No. nail Address		Rawis, Regional Co		zpi City	w. fir

Please confirm by fax/e-mail the receipt of this request and whether or not you will submit the price quotation(s).

JOHN GILS, GREFAL AO II PROCUREMENT

Sincerely:

7.

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office V, Rawis, Legazpi City

mpany Na	ame:		RFQ No.: F 2	2109-0136 September 3	KC-NCDD 30, 2021		
mpany Ao ntact Pers ntact No.	ddress: son:						
m o. Qty	Unit	Purchaser's Specifications	Bidder's Specification ( Please write the detailed specification in the space provided)	Unit Cost	Total Cost		
		PROVISION OF CATERING SERVICES FOR THE CONDUCT OF					
		PROJECT IMPLEMENTATION WORKSHOP (PIW) PROCUREMENT					
	-	AND FINANCE OF SAN VINCENTE, CAMARINES NORTE.					
		AND THANKE OF SAN VINCENTE, CAMAMINES NORTE.					
		Venue: Daet, Camarines Norte	***************************************				
		DIM DDOCUDENTENT					
	-	PIW-PROCUREMENT					
-	-	PIW-P-SNV-1					
29	nav	October 21-22, 2021 AM Snacks, Lunch & PM Snacks					
23	pax						
	-	PIW-P-SNV-2			. 41		
24	-	October 21-22, 2021					
24	pax	AM Snacks, Lunch & PM Snacks					
					5,34		
	-						
	-						
	-	DIW FINANCE					
	-	PIW-FINANCE					
	-	PIW-F-SNV-1					
29	nav	October 25-26, 2021 AM Snacks, Lunch & PM Snacks					
2.5	pax						
	-	PIW-F-SNV-2					
		October 25-26, 2021					
24	pax	AM Snacks, Lunch & PM Snacks					
_							
	-	u di ci di					
		Health Standards	C Commbu				
	-	Inter-Agency Task Force (IATF) Compliant	☐ Comply				
		Note:					
		In case of fortuitous events or other circumstances that the					
		number of participants is reduced adjustment shall be made	☐ Comply				
		prior to the conduct of the activity or in the succeeding days					
		Estimated Cost: PHP 106,000.00			D		
	PROVIS	SION OF FOOD & VENUE AND CATERING SERVICES FOR THE CONDUCT OF PROJ	ECT IMPLEMENTATION W	ORKSHOP (PIW)	PROCUREM		
urpose:		NANCE OF VARIOUS MUNICIPALITIES IN BICOL REGION			= 551=1.		
		dder MUST SIGN the original copy of Purchase Order (P.O) or Letter Order (L.O) within three (3) days P.O./L.O. means that the bidder is not interested and will be a ground for suspension or blacklisting i					
	invaccori-	Signature Over Printed Name	/Cumplicula Ci	ture Over Printed	Namel		
Cl		Signature Over Frince Maine	(Supplier 3 Signa	tare over rimed	rune)		

FUNCTION ROOMS:		
Sound system with at least 2 microphones (preferably	wireless)	
✓ Whiteboard with eraser		
Free use of LCD projector & LCD screen		
Free use of electricity when using equipment/laptops		
ACCOMMODATION:		
· Air-conditioned		
· Bedroom accommodation with individual bathing and to	oilet facilities	
Room arrangement – Single bed occupancy; No double		
· Housekeeping everyday		
· Toiletries and towels provided every other day		
With complimentary purified drinking water provided da	ily	
FOOD REQUIREMENTS:		
The Service Provider (SP) shall provide a menu for sel-	ection of the end us	ser
Menu shall include three viands (Pork, Chicken, Beef o		
Free flowing coffee and water		
Plated A.M. and P.M. snacks,		
Assisted Breakfast, Lunch and Dinner Buffets		
Can accommodate request of participants with special	dietary meals/non-	pork eaters or Muslim participants
OTHER REQUESTS & SPECIAL INCLUSIONS: O		
Hall Arrangement (Select only one):  ○ Round ○ U-shaped S Classroom ○ Theatre ○ Boardroo	m ⊝ Fishbone	
Room Arrangement (Select only one):  O Maximum of 3 beds in a room O Dorm type - Maximum o		
OAir-conditioned function rooms		
Provision of backdrop and welcome streamer/lobby posting	g (end-user to prov	ride the design)
Secretariat table		
No middle obstructing post/structure		
ØFree use of extension wires		
Philippine flag with stand		
OFree and reliable wireless connection		
OWith accessibility features (at least ramp and/or elevator)		
Nenue must be spacious enough for various activities (bas	ed on the activity o	lesign)
OActivity Hall/Venue must have free and reliable wireless co	nnection	
With stand-by fully functional generator set		
&Audio-visual operator		
OFor this training, it requires session hall/s additional wire should be provided.	free use of LCD pro	ojector, LCD screen, laptop and extension
O breakout rooms/areas with tables and chairs for small	group sessions	
OShuttle vans to pick up participants from and to the airport	(for CO initiated ac	tivities)
FOR TEAM BUILDING ACTIVITIES:		
OWith wide lawn (grass) for outdoor activities		
OWith swimming pool (at least 5')		
Requested by:	Conforme:	
End-user		Service Provider