



## Bid Notice Abstract

### Request for Quotation (RFQ)

|                         |  |
|-------------------------|--|
| <b>Reference Number</b> | 8191415  |
| <b>Procuring Entity</b> | DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION V  |
| <b>Title</b>            | Venue Rental, Event Organizer, Logistic and Food Provision for the Celebration DSWD FO V Regional General Assembly on December 17, 2021 in Masbate |
| <b>Area of Delivery</b> | Masbate  |

|  |   |                              |                     |
|--|---|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | F 2111-0224   | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations  |                              |                     |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)  | <b>Associated Components</b> | 1                   |
| <b>Classification:</b>                   | Goods   | <b>Bid Supplements</b>       | 0                   |
| <b>Category:</b>                         | Catering Services   |                              |                     |
| <b>Approved Budget for the Contract:</b> | PHP 110,000.00  | <b>Document Request List</b> | 0                   |
| <b>Delivery Period:</b>                  |   |                              |                     |
| <b>Client Agency:</b>                    |   | <b>Date Published</b>        | 16/11/2021          |
| <b>Contact Person:</b>                   | Judex Donnel G. Llamoso<br>BAC Secretariat<br>Magnolia St., PBN<br>Buragwis,<br>Legazpi City<br>Albay<br>Philippines 4500<br>63-52-4805670<br><br>fo5bacsec2021@gmail.com | <b>Last Updated / Time</b>   | 15/11/2021 12:47 PM |
|  |   | <b>Closing Date / Time</b>   | 19/11/2021 09:00 AM |

#### Description

Venue Rental, Event Organizer, Logistic and Food Provision for the Celebration DSWD FO V Regional General Assembly on December 17, 2021 in Masbate

1 Lot Venue Rental & Logistics  
-Provision of Stage Hall, and overall Decoration  
"Just Up Denim Motif"

\*Provision of Sound System and Lights  
Light & Sounds with at least 5 microphones to cover the whole duration of the activity (8:00 am - 5:00 pm)  
Light & Sounds must be assembled at least 2 hours before start of event

\*Provision of Projectors  
-Provision of Foods  
\*Lunch for 100 pax  
Lunch Menu to be provided by the caterer  
Rice, 3 viands (Chicken/Pork, Vegetables, with desserts)

-AM & PM Snacks for 100 pax  
Heavy Snacks, Plated mode of serving with canned or bottled beverages  
with inclusion of finger food before PM Snacks

\*Free flowing purified water, coffee with cream & sugar

\* Free inclusion

Free electrical fees, use of CR, Stand by generator set, 5 standby microphones, 1 projector, tables and chairs for 100 pax with skirting (with Just Up denim Motif) (50% pax per table capacity as per IATF protocols)  
2 registration tables, 1 presidential table for 8 guests and other amenities.

\*Venue should at least have a 200 seater capacity floor area to allow the 100 pax set-up with social distancing as per IATF protocols

**Other Information**

FOR REQUESTS FOR RFQ, kindly send email to [procurement.dswd5@gmail.com](mailto:procurement.dswd5@gmail.com)

**Created by** Judex Donnel G. Llamoso

**Date Created** 15/11/2021

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