

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office V,
 Government Center Site, Rawis, Legazpi City

**PROJECT : SUPPLEMENTARY CONTRACT FOR SECURITY SERVICES
 (JANUARY 1 to FEBRUARY 15, 2022)**

CONTRACT NO.: 2022-001

CONTRACT

KNOWN ALL MEN BY THESE PRESENTS:

This contract made and executed on JAN 01 2022 at _____, Philippines, by and between;

The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT, Field Office V** duly registered organized and existing under and by virtue of laws of the Republic of the Philippines with principal office address at Government Center Site, Rawis, Legazpi City represented by its Regional Director, **LEO L. QUINTILLA, CESE**.

and

The **HI-TONE SECURITY AGENCY INC.**, duly organized, registered and existing under and by virtue of the laws of the Republic of the Philippines, with main office at 2nd Floor De Fedbac Bldg., Bonot, Legazpi City represented by its Authorized Representative, **MR. DANREV A. BALANA**.

-WITNESSETH-

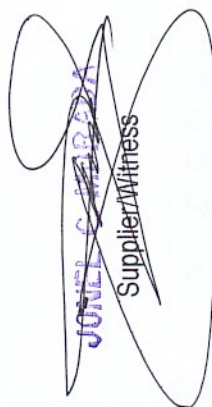
WHEREAS, the parties have a contract for security services for the period covering April 1, 2021 to December 31, 2021 per **Contract No. 2021-08 and 2021-08A and 08B**;

WHEREAS, the bidding process for the Procurement of Security Services for CY 2022 is still on-going;

WHEREAS, Resolution No. 23-007 issued by the Government Procurement and Policy Board (GPPB) provides that for the purpose of averting hiatus in support services essential, indispensable, or necessary in the operations of a procuring entity, extension of contract is allowed;

WHEREAS, said guideline states that Procuring entities may extend the duration or effectivity of an ongoing contract about to expire, if the following conditions are complied with:

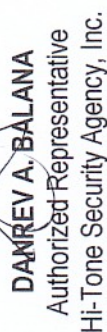
1. No contract extension shall exceed one (1) year;
2. The original contract subject of the extension was awarded in accordance with the provisions of Republic Act 9184 (R.A. 9184) and its Implementing Rules and Regulations Part A (IRR-A);


JONELL C. BALANA
Supplier/Witness

3. The procuring entity concerned has substantially undertaken the procurement activities required prior to award of the new contract under R.A. 9184 and its IRR-A);
4. The aforesaid contract extension is undertaken due to circumstances beyond its control and the procuring entity concerned cannot award a new contract within a month after the expiration of the term of the original contract;
5. The contemplated extension is merely an emergency measure to maintain status quo in the operations of the Procuring Entity and to avoid interruption of service;
6. The current service provider has not violated any of the provisions of the original contract;
7. The terms and conditions of the original contract shall not be changed or modified, except when changes or modifications will redound to the advantage of the government at no additional cost to the Procuring Entity.

WHEREAS, the security agency provided **Sixty-Seven (67)** uniformed guards reporting for duty from Mondays to Sundays including holidays rendering three (3) shifts for eight (8) hours daily (43 guards for Day Shift & 24 guards for Night Shift);

	No. of Days per year	393.5
	DAY shift	NIGHT shift
No of Guards	43	24
Daily Basic Salary Rate	310	310
Payable Directly to Servicemen		
Equivalent Monthly Rate	10,165.41	10,165.41
Night Differential Pay	0	1,016.54
13 Month-pay Per Month	785.76	785.76
5 Days Incentive Pay per Month	129.17	129.17
Uniform Allowance	100	100
Retirement Benefit per Month	581.25	581.25
	11,761.59	12,778.13
Amount to Gov't in Favor of the Guard		
SSS Premium (EMR + NSD + SIL + Uniform)	840	920
Philhealth Contribution (3.5%)	175	175
State Insurance Fund	10	10
Pag-IBIG Fund	100	100
	1,125.00	1,205.00
A. Total Amount to Guard and Govt	12,886.59	13,983.13
B. Agency Fee (Administrative Overhead & Margin	2,577.31	2,796.62


DANREV A. BALANA
Authorized Representative
Hi-Tone Security Agency, Inc.


SUSAN M. BELLEZA
Purchaser/Witness


LEO L. QUINSILLA, CESE
Regional Director / Purchaser

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF LEGAZPI CITY) s.s.

BEFORE ME, a Notary Public this 21 day of February 2022
at LEGAZPI CITY personally appeared **LEO L. QUINTILLA, CESE** and
DANREV A. BALANA exhibited to me their Competent Evidence of Identity ID No. 006-
0101-6464-2 issued in Legazpi City on _____ and ID No.
10-250485000-2 issued at Legazpi City issued on _____
respectively. Known to me to be the person who executed the foregoing instrument and
acknowledgement to me the same as their free act and that of the principal they
represent. This instrument consists of Four (4) pages including the page, which, the
acknowledgement is written.

WITNESS MY HAND AND SEAL on the date and place written.

DANREV A. BALANA
Authorized Representative
Hi-Tone Security Agency, Inc.

SUSAN M. BELLEZA
Purchaser/Witness

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SERIES OF 2022 ;

PETER LEO M. RALLA

Notary Public for Legazpi City and Province of Albay
Commission No. NP 2009-23; Until December 31, 2022
Roll of Attorney No. 42419
IBP Lifetime No. 06202;12/28/06;Albay
MCLE Compliance No. VI-0005924:01/17/2018
PTR No. 8801679 E:01/04/21:Legazpi
124 Lerma St. Sagpon, Brgy. 6, Legazpi City

LEO L. QUINTILLA, CESE
Regional Director / Purchaser