



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8840524  
**Procuring Entity** DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION V  
**Title** FOOD AND VENUE FOR THE CONDUCT OF REGIONAL INTER-AGENCY COMMITTEE (RIAC) MEETING  
**Area of Delivery** Albay

<b>Solicitation Number:</b>	F 2207-0317	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Hotel and Lodging and Meeting Facilities	<b>Date Published</b>	16/07/2022
<b>Approved Budget for the Contract:</b>	PHP 80,000.00	<b>Last Updated / Time</b>	15/07/2022 13:26 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	19/07/2022 01:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	JENNIFER G REGALADO BAC Secretariat Government Site, Rawis Legazpi City Albay Philippines 4500 63-910-0170818 fo5kcprocurement@gmail.com		

#### Description

FOOD AND VENUE FOR THE CONDUCT OF REGIONAL INTER-AGENCY COMMITTEE (RIAC) MEETING

Venue: Legazpi City

August 5, 2022  
80 pax AM Snacks, Lunch & PM Snacks

November 4, 2022  
80 pax AM Snacks, Lunch & PM Snacks

#### Food Requirements:

The Service Provider shall provide a menu for selection of end-user  
 Menu shall include three viands (Pork, Chicken, Beef or Fish), vegetable, soup and dessert (No dory fish in the menu)  
 Free flowing coffee and water  
 Plated AM and PM Snacks  
 Assisted Buffet for Lunch  
 Can accommodate request of participants with special dietary meals/ non-pork eaters or muslim participants

#### Function Hall:

Air-conditioned hall for plenary w/c can accommodate 80 pax  
 Sound system with at least 2 wireless microphones

Whiteboard with eraser  
Free use of LCD projector and LCD screen  
Free use of electricity when using equipments/ laptops

Other requests:

Free tarpaulin or back drop  
Secretariat table  
No middle obstructing posts/ structure  
Free use of extension wires  
Philippine flag with stand  
Free and reliable wireless internet connection  
With stand-by fully functional generator set  
Audio-visual operator

Health Standard:

Inter-Agency Task Force (IATF) Compliant

Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days

**Created by** JENNIFER G REGALADO

**Date Created** 15/07/2022

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