

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE
Region: V
Address: REGIONAL CENTER SITE, RAWIS,
LEGASPI CITY ALBAY

Agency Code/UACS:
Organization Type: NATIONAL GOVERNMENT AGENCY

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	21	31	1362	1414	67,659.90	710	901	382	1993	95,365.05	1311	117	346	1774	84,885.90	1266	102	321	1689	80,818.65	6870	47.85	328,725.50
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	2	2	661.10	3	3	5	11	3,636.05	0	0	0	0	0.00	3	0	0	3	991.65	16	330.55	5,288.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	20	20	727.20	2	0	0	2	72.72	0	0	10	10	363.60	0	0	0	0	0.00	32	36.36	1,163.52
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	16	16	71.52	16	20	80	116	518.52	10	20	20	50	223.50	0	0	0	0	0.00	182	4.47	813.54
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	85	12	2730	2827	62,759.40	1344	79	376	1799	39,937.80	1334	42	1986	3362	74,636.40	1211	22	366	1599	35,497.80	9587	22.20	212,831.40
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	74	0	2880	2954	65,578.80	794	20	526	1340	29,748.00	809	30	2126	2965	65,823.00	724	10	506	1240	27,528.00	8499	22.20	188,677.80
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	124	124	2,752.00	0	0	100	100	2,220.00	5	0	106	111	2,464.20	0	0	100	100	2,220.00	435	22.20	9,657.00
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	1	0	0	1	16,588.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,588.00	16,588.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	111	100	396	607	12,437.43	392	5	5	402	8,236.98	366	11	21	398	8,155.02	361	6	6	373	7,642.77	1780	20.49	36,472.20
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	23	0	20	43	788.62	74	5	5	84	1,540.56	48	11	21	80	1,467.20	43	6	8	57	1,045.38	264	18.34	4,841.76
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	2	2	22	26	2,122.64	80	26	1	107	8,735.48	74	1	1	76	6,204.64	79	1	1	81	6,612.84	290	81.64	23,675.60
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	0	2	20	22	2,997.28	62	20	0	82	11,171.68	23	3	15	41	5,585.84	8	3	3	14	1,907.36	159	136.24	21,662.16
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	0	2	48	50	1,139.00	66	16	16	98	2,232.44	22	2	2	26	592.28	7	2	2	11	250.58	185	22.78	4,214.30
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	10	40	50	2,080.00	163	66	56	285	11,856.00	22	32	29	83	3,452.80	22	12	30	64	2,662.40	482	41.60	20,051.20

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
19	47131005-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	5	0	5	119.60	60	15	10	85	2,033.20	16	21	16	53	1,267.76	17	12	30	59	1,411.28	202	23.92	4,831.84
20	47131011-DE-B02	DETERGENT BAR, 140g as packed	piece	0	5	0	5	41.50	0	5	0	5	41.50	0	5	0	5	41.50	5	0	0	5	41.50	20	8.30	166.00
21	47131011-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	5	2	7	378.56	0	5	0	5	270.40	0	5	0	5	270.40	5	0	0	5	270.40	22	54.08	1,189.76
22	47131003-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	2	11	23	36	5,036.04	130	24	14	168	23,501.52	119	32	22	173	24,200.97	117	12	24	153	21,403.17	530	139.89	74,141.70
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	2	12	14	386.96	32	2	6	40	1,105.60	2	4	2	8	221.12	4	2	2	8	221.12	70	27.64	1,934.80
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	15	0	0	15	4,646.40	0	0	0	0	0.00	0	0	0	0	0.00	15	309.76	4,646.40
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	3	3	7	13	1,561.56	17	12	8	37	4,444.44	26	8	6	42	5,045.04	18	0	0	18	2,162.16	110	120.12	13,213.20
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	9	19	39	67	2,877.65	73	12	3	88	3,779.60	52	12	3	67	2,877.65	60	2	17	79	3,393.05	301	42.95	12,927.95
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	20	0	0	20	45,760.00	1	0	0	1	2,888.00	10	0	0	10	22,880.00	31	2,288.00	70,928.00
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	12	0	0	12	1,497.60	12	0	0	12	1,497.60	0	0	0	0	0.00	24	124.80	2,995.20
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	5	12	17	2,082.67	24	29	24	77	9,433.27	15	20	15	50	6,125.50	8	3	3	14	1,715.14	158	122.51	19,356.58
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	2	0	2	4	212.56	80	2	2	84	4,463.76	4	2	2	8	425.12	73	2	2	77	4,091.78	173	53.14	9,193.22
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	4	4	231.72	74	4	4	82	4,750.26	6	6	6	18	1,042.74	76	6	6	88	5,097.84	192	57.93	11,122.56
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	7	7	97	111	15,988.44	208	111	51	370	53,294.80	93	27	27	147	21,173.88	227	11	11	249	35,865.96	877	144.04	126,323.08
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	3	0	0	3	95.73	2	0	0	2	63.82	3	0	0	3	95.73	0	0	0	0	0.00	6	31.91	255.28
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-ST-P01	INK, for stamp pad, 50mL	bottle	5	5	388	398	11,506.18	126	3	0	129	3,729.39	15	1	14	30	867.30	100	1	0	101	2,919.91	658	28.91	19,022.78
CONSUMER ELECTRONICS																										
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	1	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,339.16	7,339.16
FACE MASK																										
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	9	9	358	376	29,140.00	71	14	14	99	7,672.50	69	32	27	128	9,920.00	45	8	3	56	4,340.00	659	77.50	51,072.50
FILMS																										
37	13111203-AC-P01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	2	2	1,939.76	0	0	0	0	0.00	0	0	0	0	0.00	2	969.88	1,939.76
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	100	100	39,780.00	0	0	0	0	0.00	0	100	0	100	39,780.00	0	0	0	0	0.00	360	221.00	79,560.00
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	4	4	4,576.00	10	0	6	16	18,304.00	0	0	0	0	0.00	10	0	0	10	11,440.00	30	1,144.00	34,320.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	1	0	2	3	16,839.75	10	0	0	10	56,132.50	0	0	0	0	0.00	10	0	0	10	56,132.50	23	5,613.25	129,104.75
FLAG OR ACCESSORIES																										
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	6	6	1,709.04	6	0	6	12	3,416.08	0	0	0	0	0.00	6	0	0	6	1,709.04	24	284.84	6,836.16
FURNITURE AND FURNISHINGS																										
43	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	96	0	0	96	33,351.36	0	0	0	0	0.00	0	0	0	0	0.00	96	347.41	33,351.36
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	24	0	0	24	29,952.00	0	0	0	0	0.00	0	0	0	0	0.00	24	1,248.00	29,952.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	10	0	0	10	12,220.00	1	0	0	1	1,222.00	0	0	0	0	0.00	11	1,222.00	13,442.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	5	0	0	5	5,546.40	0	0	0	0	0.00	0	0	0	0	0.00	5	1,109.68	5,546.40
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	1	1	856.86	30	0	0	30	25,705.80	3	0	0	3	2,570.58	0	0	0	0	0.00	34	856.86	29,133.24
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	5	0	0	5	3,842.80	4	0	0	4	3,074.24	0	0	0	0	0.00	9	768.56	6,917.04
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	50	50	139,620.00	60	0	0	60	223,392.00	0	0	0	0	0.00	0	0	0	0	0.00	130	2,792.40	363,012.00
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	51	0	0	51	2,161,380.00	0	0	0	0	0.00	0	0	0	0	0.00	51	42,300.00	2,161,380.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	3	0	0	3	140,400.00	0	0	0	0	0.00	0	0	0	0	0.00	3	46,800.00	140,400.00
56	43211708-MO-001	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	299.52	0	0	0	0	0.00	2	149.76	299.52
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	100	0	0	100	7,561.00	100	0	0	100	7,561.00	0	0	0	0	0.00	200	75.61	15,122.00
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	10	0	0	10	2,058.20	0	0	0	0	0.00	10	0	0	10	2,058.20	20	205.82	4,116.40
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	20	2	314	336	23,761.92	269	15	1	285	20,155.20	63	0	150	233	16,477.76	36	0	0	36	2,545.92	690	70.72	62,940.80
63	31151004-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	5	5	112.75	6	0	0	6	135.30	6	0	0	6	135.30	6	0	0	6	135.30	23	22.55	518.65
64	31151804-SW-S01	STAPLE WIRE, standard	box	16	5	469	490	11,642.40	597	0	400	997	23,688.72	88	501	450	1039	24,686.64	66	1	400	467	11,095.92	2993	23.76	71,113.68
65	31201502-TA-E01	TAPE, electrical	roll	5	5	15	25	486.25	25	10	0	35	680.75	15	10	0	25	486.25	15	0	0	15	291.75	100	19.45	1,945.00
66	31201503-TA-M01	TAPE, masking, 24mm	roll	12	12	140	164	10,148.32	282	21	18	321	19,863.48	127	32	102	261	16,150.68	72	2	2	76	4,702.68	822	61.88	50,865.36
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	35	5	715	755	91,475.80	172	39	14	225	27,261.00	127	40	420	587	71,120.92	76	0	0	76	9,200.16	1643	121.16	199,065.88
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	6	6	358	370	6,273.20	114	13	4	131	2,929.16	98	36	201	335	7,490.60	71	1	1	73	1,632.28	909	22.36	20,225.24
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	12	10	446	468	5,232.24	172	35	32	239	2,672.02	172	20	320	512	5,724.16	72	0	3	75	838.50	1294	11.18	14,466.92
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	10	10	522	542	12,232.94	127	0	0	127	2,866.39	162	0	100	262	5,913.34	70	0	0	70	1,579.90	1001	22.57	22,592.57
71	31151507-TW-P01	TWINE, plastic	roll	15	0	60	75	4,996.50	10	0	0	10	666.20	10	50	10	70	4,663.40	10	0	0	10	666.20	165	66.62	10,992.30
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	9	0	13	22	366.08	5	0	0	5	83.20	0	0	0	0	0.00	0	0	0	0	0.00	27	16.64	449.28
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	0	22	22	326.04	50	0	2	52	770.64	0	0	20	20	296.40	50	0	0	50	741.00	144	14.82	2,134.08
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	10	0	0	10	95,347.20	0	0	0	0	0.00	0	0	0	0	0.00	10	9,534.72	95,347.20
75	44101807-CA-C01	CALCULATOR, Compact	unit	13	0	60	73	19,435.52	277	5	0	282	75,079.68	0	0	25	25	6,656.00	0	0	0	0	0.00	380	266.24	101,171.20
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	0	3	121	132	1,151.04	59	5	6	70	610.40	20	45	100	165	1,438.80	14	0	0	14	122.08	381	8.72	3,322.32
78	44122105-BF-C02	CLIP, backfold, 25mm	box	5	0	105	110	1,622.50	120	5	100	225	3,316.75	81	45	106	232	3,422.00	75	0	100	175	2,581.25	742	14.75	10,944.50
79	44122105-BF-C03	CLIP, backfold, 32mm	box	8	3	38	49	1,252.44	134	11	0	145	3,706.20	90	45	0	135	3,450.60	84	0	0	84	2,147.04	413	25.56	10,556.28
80	44122105-BF-C04	CLIP, backfold, 50mm	box	10	0	0	10	560.40	125	5	0	130	7,285.20	87	45	0	132	7,397.28	75	0	0	75	4,203.00	347	56.04	19,445.88
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	29	19	2833	2881	33,217.93	1376	171	20	1567	18,067.51	1388	511	2010	3909	45,070.77	983	11	20	1014	11,691.42	9371	11.53	108,047.63
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	3	0	54	57	1,905.51	15	5	24	44	1,470.92	5	0	10	15	501.45	0	0	0	0	0.00	116	33.43	3,877.88
83	44111515-DF-B01	DATA FILE BOX	piece	15	0	192	207	15,980.40	130	0	0	130	10,036.00	92	0	100	192	14,822.40	80	0	0	80	6,176.00	609	77.20	47,014.80
84	44122011-DF-F01	DATA FOLDER	piece	10	0	20	30	2,059.20	110	0	20	130	8,923.20	80	0	20	100	6,864.00	80	0	20	100	6,864.00	360	68.64	24,710.40
85	44103202-OS-M01	DATING AND STAMPING MACHINE	piece	5	0	16	21	9,533.16	12	0	0	12	5,447.52	0	0	0	0	0.00	0	0	0	0	0.00	33	453.96	14,980.68
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	1	0	1	2	1,528.80	23	0	0	23	17,581.20	11	0	0	11	8,408.40	10	0	0	10	7,644.00	46	764.40	35,162.40
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	5	0	2	7	6,865.40	21	0	0	21	20,595.12	10	0	7	17	16,672.24	10	0	0	10	9,807.20	55	980.72	53,939.60
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	2	0	37	39	28,797.60	57	5	1	63	46,519.20	42	15	10	67	49,472.80	36	0	0	36	26,582.40	205	738.40	151,372.00
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	80	0	0	80	2,439.20	30	0	0	30	914.70	30	0	0	30	914.70	140	30.49	4,268.60
90	44121506-EN-H02	ENVELOPE, Mailing, 500 pieces per box	box	0	0	0	0	0.00	10	0	0	10	4,325.20	11	0	0	11	4,757.72	10	0	0	10	4,325.20	31	432.52	13,408.12
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	1	0	9	10	4,888.00	12	0	0	12	5,865.60	10	0	0	10	4,888.00	10	0	0	10	4,888.00	42	488.80	20,529.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	18	0	0	18	285.38	0	0	0	0	0.00	0	0	0	0	0.00	18	11.41	205.38	
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00	
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	1	1	1	3	283.92	3	0	0	3	283.92	6	0	0	6	567.84	3	0	0	3	283.92	15	94.64	1,419.60	
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	9	0	0	9	766.00	30	0	0	30	2,556.00	30	0	0	30	2,556.00	30	0	0	30	2,556.00	99	85.20	8,434.80	
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	50	50	556.50	0	0	50	50	556.50	0	0	50	50	556.50	0	0	50	50	556.50	200	11.13	2,226.00	
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	25	25	355.75	0	0	0	0	0.00	0	0	25	25	355.75	0	0	0	0	0.00	50	14.23	711.50	
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	1	1	270.40	0	0	1	1	270.40	0	0	0	0	0.00	0	0	1	1	270.40	3	270.40	811.20	
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	1	1	286.52	0	0	1	1	286.52	0	0	0	0	0.00	0	0	1	1	286.52	3	286.52	859.56	
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	3	3	562.62	1	0	0	1	187.54	0	0	0	0	0.00	0	0	0	0	0.00	4	187.54	750.16	
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	3	3	715.71	1	2	0	3	715.71	0	1	0	1	238.57	0	0	0	0	0.00	7	238.57	1,669.99	
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	50	50	47,632.00	1	0	52	53	50,469.92	3	2	50	55	52,395.20	0	0	50	50	47,632.00	208	952.64	198,149.12	
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	1	0	0	1	289.12	6	0	0	6	1,734.72	3	0	0	3	867.36	1	0	0	1	289.12	11	289.12	3,180.32	
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	1	0	0	1	333.26	176	0	0	176	58,653.76	103	15	0	118	39,324.68	101	0	0	101	33,659.26	396	333.26	131,970.96	
105	44122008-TT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	5	5	15	25	1,577.75	15	0	10	25	1,577.75	39	0	10	49	3,092.39	39	0	10	49	3,092.39	148	63.11	9,340.28	
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	25	0	0	25	1,040.00	0	0	0	0	0.00	0	0	0	0	0.00	15	0	0	15	624.00	40	41.60	1,664.00	
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	20	5	35	60	2,199.60	282	0	0	282	10,338.12	115	0	0	115	4,215.90	115	0	0	115	4,215.90	572	36.66	20,969.52	
108	44121708-MP-B01	MARKER, Permanent, Black	piece	15	0	1217	1232	9,203.04	158	45	63	266	1,987.02	538	100	300	938	7,006.86	24	0	24	48	358.56	2484	7.47	18,555.48	
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	15	0	950	965	7,208.55	118	0	48	166	1,240.02	490	0	300	790	5,901.30	12	0	0	12	89.64	1933	7.47	14,439.51	
110	44121708-MP-B03	MARKER, Permanent, Red	piece	15	0	0	15	112.05	73	0	0	73	545.31	10	0	0	10	74.70	0	0	0	0	0.00	98	7.47	732.06	
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	20	0	670	690	6,658.50	175	96	300	571	5,510.15	355	0	300	655	6,320.75	117	0	300	417	4,024.05	2333	9.65	22,513.45	
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	19	0	364	383	3,695.95	155	24	100	279	2,692.35	355	0	100	455	4,390.75	111	0	100	211	2,036.15	1328	9.65	12,815.20	
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	9	0	24	33	318.45	115	24	0	139	1,341.35	105	0	0	105	1,013.25	108	0	0	108	1,042.20	385	9.65	3,715.25	
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	18	5	133	156	1,375.92	321	19	106	446	3,933.72	180	0	100	280	2,469.60	157	0	150	307	2,707.74	1189	8.82	10,486.98	
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	18	5	505	528	7,275.84	329	27	300	656	9,039.68	180	0	300	480	6,614.40	172	1	350	523	7,206.94	2187	13.78	30,136.86	
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	0	0	15	139,464.00	15	9,297.60	139,464.00	
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	11	1	309	321	6,673.59	89	5	305	399	8,295.21	16	9	300	325	6,756.75	85	0	200	285	5,925.15	1330	20.79	27,650.70	
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	11	0	71	82	17,455.34	70	0	0	70	14,900.90	0	0	20	20	4,257.40	70	0	0	70	14,900.90	242	212.87	51,514.54	
119	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	11	0	85	96	14,476.80	110	1	0	111	16,738.80	0	1	60	61	9,198.00	70	0	0	70	10,556.00	338	150.80	50,970.40	
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	5	0	10	15	4,113.45	0	0	0	0	0.00	0	0	10	10	2,742.30	0	0	0	0	0.00	25	274.23	6,855.75	
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	17	0	398	415	56,108.00	111	1	0	112	15,142.40	97	0	400	497	67,194.40	88	1	0	81	10,951.20	1105	135.20	149,396.00	
122	44121905-SP-F01	STAMP PAD, felt	piece	48	1	32	81	3,233.52	165	1	140	306	12,215.52	10	1	20	31	1,237.52	0	1	0	1	39.92	419	39.92	16,726.48	
123	44121610-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	20	0	76	96	3,203.52	243	10	10	263	8,776.31	10	0	30	40	1,334.80	70	1	0	71	2,369.27	470	33.37	15,683.90	
124	44121615-ST-S01	STAPLER, standard type	piece	20	0	121	141	20,529.60	75	0	0	75	10,920.00	60	5	140	205	29,848.00	70	0	0	70	10,192.00	491	145.60	71,489.60	
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	2	0	0	2	1,776.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	888.16	1,776.32	
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	25	0	50	75	2,090.25	73	0	0	73	2,034.51	5	0	0	5	139.35	69	0	0	69	1,923.03	222	27.87	6,187.14	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	0	10	20	1,456.00	74	0	0	74	5,387.20	4	0	0	4	291.20	70	0	0	70	5,096.00	168	72.80	12,230.40	
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	1	10	47	58	4,855.76	118	17	12	147	12,306.84	50	0	10	60	5,023.20	60	10	10	80	6,697.60	345	83.72	28,883.40	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 376mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	11	0	0	11	6,744.56	10	0	0	10	7,949.60	10	0	0	10	7,949.60	10	0	0	10	7,949.60	41	794.96	32,593.36
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	13	4	293	310	11,488.60	133	1	66	200	7,412.00	98	2	206	306	11,340.36	61	2	6	69	2,557.14	685	37.06	32,798.10
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	0	603	603	35,745.04	260	0	30	290	17,191.20	70	240	405	715	42,385.20	50	0	0	50	2,964.00	1658	59.28	98,286.24
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	11	1	219	231	12,012.00	270	0	30	300	15,600.00	103	250	5	358	18,616.00	60	0	0	60	3,120.00	949	52.00	49,348.00
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	60	0	1838	1898	22,851.92	574	262	65	901	10,848.04	643	0	140	783	9,427.32	100	0	0	100	1,204.00	3682	12.04	44,331.28
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	17	17	2776	2810	465,476.50	4185	46	1046	5277	874,135.05	4689	30	2580	7299	1,209,079.35	4164	14	1014	5192	860,054.80	20578	165.65	3,408,745.70
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	7	7	2277	2291	433,411.38	161	15	15	191	36,133.38	391	5	1005	1401	265,041.18	85	5	5	95	17,972.10	3978	189.18	752,558.04
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	8	6	1195	1211	166,803.14	113	211	813	1137	156,610.38	48	188	803	1039	143,111.86	33	189	803	1025	141,183.50	4412	137.74	607,708.88
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	5	5	103	113	17,956.83	34	4	90	128	20,340.48	19	4	90	113	17,956.83	13	4	90	107	17,003.37	461	158.91	73,257.51
144	14111531-PP-R01	PAD PAPER, ruled	pad	10	0	20	30	645.90	20	20	20	60	1,291.80	0	0	0	0	0.00	0	0	0	0	0.00	90	21.53	1,937.70
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	1	0	534	535	52,456.75	10	5	5	20	1,961.00	14	4	5	23	2,255.15	10	0	5	15	1,470.75	593	96.05	58,143.65
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	4	1	658	663	41,371.20	47	17	16	80	4,992.00	4	1	500	505	31,512.00	31	1	0	32	1,996.80	1280	62.40	79,872.00
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	3	0	505	508	52,832.00	154	10	10	174	18,096.00	61	0	0	61	6,344.00	77	0	0	77	8,008.00	828	104.00	85,280.00
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	10	10	19	39	1,310.20	64	24	25	113	3,819.40	51	21	22	94	3,177.20	35	5	6	46	1,594.80	292	33.80	9,869.60
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	10	10	24	44	3,798.08	240	25	11	276	23,824.32	245	10	11	266	22,961.12	240	10	11	261	22,529.52	847	86.32	73,113.04
PERFUMES OR COLOGNES OR FRAGRANCES																										
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	11	21	12	44	3,557.40	548	13	2	563	45,518.55	533	26	2	561	45,356.85	543	2	2	547	44,224.95	1715	80.85	138,657.75
PESTICIDES OR PEST REPELLENTS																										
152	10191509-IN-A01	INSECTICIDE, 600mL	can	1	1	10	12	1,672.32	92	14	14	120	16,723.20	106	8	10	124	17,280.64	96	2	0	98	13,657.28	354	139.36	49,333.44
PRINTED PUBLICATIONS																										
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-BR-804	INK CARTRIDGE, BROTHER LC678, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
3	44103105-BR-805	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	0	0	12	14,139.84	12	1,178.32	14,139.84
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	0	0	18	15,500.16	18	861.12	15,500.16
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	12	12	2,995.20	14	4	4	22	5,491.20	10	0	0	10	2,496.00	10	0	0	10	2,496.00	54	249.60	13,478.40
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	5	5	1,248.00	10	0	0	10	2,496.00	10	0	0	10	2,496.00	10	0	0	10	2,496.00	35	249.60	8,736.00
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	5	5	1,248.00	10	0	0	10	2,496.00	10	0	0	10	2,496.00	10	0	0	10	2,496.00	35	249.60	8,736.00
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	5	5	1,248.00	10	0	0	10	2,496.00	10	0	0	10	2,496.00	10	0	0	10	2,496.00	35	249.60	8,736.00
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
16	44103105-HP-M48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.00	0.00
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	600.68	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.00	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP676), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP676), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	20	0	0	20	8,406.40	5	0	0	5	2,121.60	0	0	0	0	0.00	0	0	0	0	0.00	25	424.32	10,608.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	20	0	0	20	8,406.40	5	0	0	5	2,121.60	0	0	0	0	0.00	0	0	0	0	0.00	25	424.32	10,608.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	6	0	0	6	8,037.12	0	0	0	0	0.00	3	0	0	3	4,018.56	9	1,339.52	12,055.68
55	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	5	0	0	5	6,697.60	0	0	0	0	0.00	3	0	0	3	4,018.56	8	1,339.52	10,716.16
56	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	5	0	0	5	6,697.60	0	0	0	0	0.00	3	0	0	3	4,018.56	8	1,339.52	10,716.16
57	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	9	0	0	9	16,261.28	0	0	0	0	0.00	5	0	0	5	9,009.60	14	1,817.92	25,450.88
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.00	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	810.48	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,605.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,605.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3476, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
76	44103103-CA-600	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B10	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	30	0	0	30	97,281.60	30	0	0	30	97,281.60	30	0	0	30	97,281.60	90	3,242.72	291,044.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.60	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,706.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HP-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.00	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF260A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF260XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00

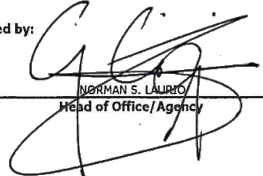
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72		0.00
107	44103103-HP-B51	TONER CARTRIDGE, HP CF283XC (HP83A), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00		0.00
108	44103103-HP-B50	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,826.00		0.00
109	44103103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,726.00		0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00		0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00		0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00		0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00		0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40		0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00		0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00		0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00		0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20		0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00		0.00
123	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40		0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,036.80		0.00
125	44103103-HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,522.00		0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,036.80		0.00
127	44103103-HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,522.80		0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,036.80		0.00
129	44103103-HP-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,522.80		0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00		0.00
131	44103103-HP-B40	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00		0.00
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2650B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80		0.00
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00		0.00
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,609.44		0.00
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40		0.00
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00		0.00
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,209.52		0.00
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40		0.00
139	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16		0.00
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80		0.00
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14		0.00
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36		0.00
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40		0.00
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year						
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT				
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																														
1							0	0.00				0	0.00				0	0.00				0	0.00	0		0.00				
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00				
A. TOTAL																								P	12,647,016.43					
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	1,264,701.63					
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P	-					
D. GRAND TOTAL (A + B + C)																								P	13,911,718.10					
E. APPROVED BUDGET BY THE AGENCY HEAD																														
In Figures and Words:																														

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
JUVY E. PASANO
Property/Supply Officer
Date Prepared: SEPTEMBER 23, 2022

Certified Funds Available / Certified Appropriate Funds Available: 
MA. CARMEN T. TAYAM
Accountant / Budget Officer

Approved by: 
NORMAN S. LAURIO
Head of Office/Agency