

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>WEDDING EAST CATERING SERVICES</b>	PO. No.:	<b>F 2302-0034</b>
Address:	<b>MARCELO ALBERTO VIRAC, CATANDUANES</b>	Date:	February 28, 2023
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
		Delivery Term:	

Place of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U:	<b>09636984404</b>
Date of Delivery:	As specified in the contract		

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>PROVISION OF FOOD AND VENUE FOR THE SLP PROVINCIAL MEETING IN VIRAC</b>			
	pax	March 3, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	April 5, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	March 16, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	April 14, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	May 16, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	June 15, 202 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	July 14, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	August 15, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	September 15, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	October 13, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	November 15, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
	pax	December 12, 2023 AM Snack, Lunch, PM Snack and Rental of Venue	21	700.00	14,700.00
		Amenities: Free flowing coffee and mineral/purified drinking water; Provision of sound system with 2 functional microphones; Free use of LCD projector; Provision of strong and reliable internet connection (atleast 35mbps); standby functional generator set			
		Note: In case of fortuitous event or other circumstances (a) the number of participants is reduced and (b) adjustment/change of dates shall be given consideration it shall be made prior to the conduct of activity			



Total Amount in Words:	One Hundred Seventy Six Thousand Four Hundred Pesos and No Centavos	<b>176,400.00</b>
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**LIQUIDATED DAMAGES:** One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

**MA. PRITCHELLE M. CARMITA**  
 Signature over Printed Name of Supplier  
 Date: March 3, 2023

**NORMAN S. LAURIO**  
 Regional Director

Funds Available:

**AMIABELLE N. QUINTANO, CPA**  
 Accountant III

ORS No.: 23-03-00778  
 Amount: 176,400 ₱