

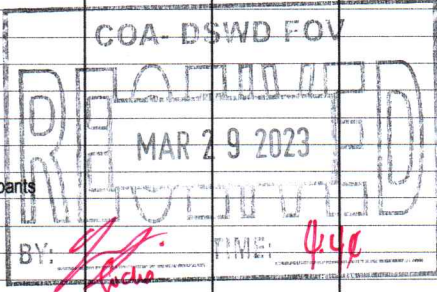
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>BICOL FOOD DELIGHTS CATERING SERVICES</b>	PO. No.:	<b>F 2303-0048</b>
Address:	Legazpi City	Date:	March 16, 2023
Contact No.:	09186807140/ 09273534407	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	Albay	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U:	09636984404

Item No.	Unit		Quantity	Unit Cost	Amount
<b>PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF PROMOTIVE SERVICES DIVISION STRATEGIZING SESSION WITH THE CORE GROUP MEMBERS</b>					
<b>Venue: Albay</b>					
<b>April 14, 2023</b>					
	pax	AM Snacks, Lunch & PM Snacks & Venue Rental	27	695.00	18,765.00
<b>June 2, 2023</b>					
	pax	AM Snacks, Lunch & PM Snacks & Venue Rental	27	695.00	18,765.00
<b>August 4, 2023</b>					
	pax	AM Snacks, Lunch & PM Snacks & Venue Rental	27	695.00	18,765.00
<b>October 6, 2023</b>					
	pax	AM Snacks, Lunch & PM Snacks & Venue Rental	27	695.00	18,765.00
<b>December 7, 2023</b>					
	pax	AM Snacks, Lunch & PM Snacks & Venue Rental	27	695.00	18,765.00
<b>Food Requirements:</b>					
The service provider shall provide a menu for selection of end-user					
Menu shall include three viands (Pork, Chicken, Beef or Fish), vegetable, soup and dessert (No dory fish in the menu)					
Free flowing coffee and water					
Plated AM and PM Snacks					
Assisted Buffet for Lunch					
Can accommodate request of participants with special dietary meals/ non-pork eaters or muslim participants					
<b>Function Hall:</b>					
Air-conditioned hall for the plenary					
Sound system with at least 2 wireless microphones					
Whiteboard with eraser					
Free use of LCD projector and LCD screen					
Free use of electricity when using equipments/ laptops					
<b>Other requests:</b>					
Free tarpaulin or back drop					
Secretariat table					
No middle obstructing post/ structure					
Free use of extension wires					
Philippine flag with stand					
Free and reliable wireless internet connection					
With stand-by fully functional generator set					
Audio-visual operator					
<b>Health Standards:</b>					
Inter-Agency Task Force (IATF) Compliant					
Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days					



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Total Amount in Words:	Ninety Three Thousand Eight Hundred Twenty Five Pesos and No Centavos	<b>93,825.00</b>
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**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

**BICOL FOOD DELIGHTS CATERING SERVICES**  
 Signature over Printed Name of Supplier  
 Date: 03/29/2023

**NORMAN S. LAURIO**  
 Regional Director

Funds Available:

**AMIABELLE N. QUINTANO, CPA**  
 Accountant III

ORS No.: 23-03-00078  
 Amount: 93,825.00