

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	FIESTA BALLROOM AND SUITES	PO. No.:	F 2303-0058
Address:	CENTRAL CITY SUBD., TAHAO RD., LEGAZPI CITY	Date:	March 20, 2023
Contact No.:	09295043033	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE FOR THE BENEFICIARY DATA MANAGEMENT UNIT QUARTERLY MEETING IN LEGAZPI CITY, ALBAY			
		March 24, 2023			-
	pax	AM Snacks, Lunch, PM Snacks and Provision of Venue	25	623.00	15,575.00
					-
		May 26, 2023			-
	pax	AM Snacks, Lunch, PM Snacks and Provision of Venue	25	623.00	15,575.00
					-
		September 22, 2023			-
	pax	AM Snacks, Lunch, PM Snacks and Provision of Venue	25	623.00	15,575.00
					-
		November 24, 2023			-
	pax	AM Snacks, Lunch, PM Snacks and Provision of Venue	25	623.00	15,575.00
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		Amenities:			-
		Function Rooms: Air-conditioned, sound system with at least 4 microphones (preferably wireless), free use of LCD projector & LCD screen, free use of electricity when using equipment/laptops, u-shape/conference type room arrangement, fast and reliable WIFI connection (at least 100 MBPS bandwidth) since other participants will be attending virtually, to observe physical distancing on seating arrangement of at least 1m, with alcohol dispenser and with footwear disinfection.			-
		Food requirements: The service provider shall provide a menu for the selection of the end user, menu shall include three viands (pork, chicken, beef or fish), vegetables, soup and dessert (no dory fish in the menu), free-flowing coffee, and water, plated A.M and P.M snacks, assisted lunch buffet, can accommodate request of participants with special dietary meals / non-pork eaters or Muslim participants			-
		<i>NOTE: This includes all items you conformed indicated in the RFQ.</i>			-

COA-DSWD FOV
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Total Amount in Words:	Sixty Two Thousand Three Hundred Pesos and No Centavos	62,300.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

[Signature]
FIESTA BALLROOM AND SUITES CORPORATION
 Signature over Printed Name of Supplier
 Date: 3/24/23

[Signature]
NORMAN S. LAURIO
 Regional Director

Funds Available:	AMIABELLE N. QUINTANO, CPA Accountant III	ORS No.: <i>23-03-01418</i> Amount: <i>62,300.00</i>
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