

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	KAIROS FOOD & ALLIED SERVICES	PO. No.:	F 2303-0064
Address:	Gogon, Legazpi City	Date:	March 23, 2023
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit	Quantity	Unit Cost	Amount
	FOOD, VENUE FOR THE ZERO HUNGER QUARTERLY MEETING IN LEGAZPI CITY			
	Type of Serving: Guided Buffet			-
	<i>The service providers must submit a menu. DSWD will select from the list (3 viands, vegetables, pork, fish (no dory fish) or chicken, soup, dessert and rice). Can adjust for the menu of some participants who have food restrictions</i>			-
	March 31, 2023			-
	pax A.M Snack, Lunch, PM Snack and Rental of Venue	30	519.00	15,570.00
	June 30, 2023			-
	pax A.M Snack, Lunch, PM Snack and Rental of Venue	30	519.00	15,570.00
	September 29, 2023			-
	pax A.M Snack, Lunch, PM Snack and Rental of Venue	30	519.00	15,570.00
	November 24, 2023			-
	pax A.M Snack, Lunch, PM Snack and Rental of Venue	30	519.00	15,570.00
	Amenities:			-
	<i>Free flowing coffee and mineral/purified drinking water; Provision of sound system with 2 functional microphones; Free use of LCD Projector; Provision of strong and reliable internet connection (atleast 35 mbps); Standby generator set</i>			-
	Note:			-
	<i>Preferably a hotel which can provide both the food and accomodation plus the training hall, not a caterer who subcontract venue.</i>			-
	<i>In case of fortuitous event or other circumstances (a) the number of participants is reduced and (b) adjustment/change of dates shall be made prior to the conduct of activity</i>			-
	<i>Note: This includes all amenities you conformed in the Standard Requirements for Venue attached in the RFQ</i>			-
	<i>NOTE: This includes all items you conformed indicated in the RFQ.</i>			-

COA- DSWD FOV
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APR 14 2023
BY: *[Signature]* TIME: 4:15
[Signature] Cite P.O

Total Amount in Words:	Sixty Two Thousand Two Hundred Eighty Pesos and No Centavos	62,280.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

[Signature]
KAIROS FOOD & ALLIED SERVICES
Signature over Printed Name of Supplier
Date: 03-31-2023

NORMAN S. LAURIO
Regional Director *[Signature]*

Funds Available:	AMIABELLE N. QUINTANO, CPA Accountant III	ORS No.: <u>23-00-01703</u>
		Amount: <u>62,280.00</u>