

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	KAIROS FOOD & ALLIED SERVICES	PO. No.:	F 2303-0074	
Address:	Gogon, Legazpi City	Date:	March 31, 2023	
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge	
Place of Delivery:	As specified in the contract	Delivery Term:		
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404	
Item No.	Unit	Quantity	Unit Cost	Amount
	PROVISION OF FOOD AND VENUE FOR THE SLP PROVINCIAL MEETING IN LEGAZPI CITY, ALBAY (ADDENDUM)			
	Type of Serving: Guided Buffet			-
	The service provider must submit a MENU. DSWD will select from the list (3 viands, vegetables, pork, fish (no dory fish) or chicken, soup, dessert and rice). Can adjust for the menu of some participants who have food restrictions			-
	May 16, 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	May 26 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	June 16, 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	July 21, 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	August 18, 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	September 22, 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	October 20, 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	November 17, 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	December 15, 2023			-
pax	AM Snack, Lunch, PM Snack and Rental of Venue	13	479.00	6,227.00
	Amenities: Free flowing coffee and mineral/purifies drinking water; Provision of sound syste with 2 functional microphones; Free use of LCD Projector; Provision of strong nd reliable internet connection (atleast 35mbps); standby functional generator set			
	NOTE: In case of fortuitous event or other circumstances (a) the number of participants is reduced and (b) adjustment/change of dates shall be made prior to the conduct of activity			
	NOTE: This includes all items you conformed indicated in the RFQ.			

COA- DSWD FOV
RECEIVED
APR 25 2023
BY: *[Signature]*

Total Amount in Words: **Fifty Six Thousand Forty Three Pesos and No Centavos** **56,043.00**

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

[Signature]
KAIROS FOOD & ALLIED SERVICES
Signature over Printed Name of Supplier
Date: 4-25-23

NORMAN S. LAURIO
Regional Director *[Signature]*

Funds Available:

AMIABELLE N. QUINTANO, CPA
Accountant III

ORS No.: 23-04-02143
Amount: 56,043.00