

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	BICOL FOOD DELIGHTS CATERING SERVICES	PO. No.:	F 2304-0089
Address:	Legazpi City	Date:	April 05, 2023
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit		Quantity	Unit Cost	Amount
PROVISION OF FOOD AND VENUE FOR THE MODULE WRITESHOP ON SUSTAINABLE DEVELOPMENT GOALS, PERFORMANCE GOVERNMENT SYSTEM AND PEACE MODULE IN ALBAY					
		APRIL 18, 2023			-
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	25	695.00	17,375.00
		APRIL 19, 2023			-
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	25	695.00	17,375.00
		Amenities:			-
		Function Room:			-
		Air-conditioned, sound system with at least four (4) functional microphones (preferably wireless); free use of LCD, projector and LCD screen; Free use of electricity when using equipments/laptops, U-Shape/conference type room arrangement; Fast and reliable internet WIFI Connection (at least 100mbps bandwidth) since other participants will be attending virtually; To observe physical distancing on seating arrangement of at least 1M; with alcohol dispenser and footwear disinfection.			-
		Food Requirements:			-
		Service Provider shall provide menu for selection of end-user; Menu shall include three (3) viands (pork, chicken, beef or fish), vegetables, soup and dessert (No dory fish in the menu); Free flowing coffee and water, Plated AM and PM snacks; Assisted lunch buffet, can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants			-

COA-DSWD FOV
RECEIVED
APR 28 2023
BY: *[Signature]*
TIME: 8:25

Total Amount in Words:	Thirty Four Thousand Seven Hundred Fifty Pesos and No Centavos	34,750.00
------------------------	--	------------------

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

BICOL FOOD DELIGHTS CATERING SERVICES

Signature over Printed Name of Supplier

Date: 4-18-23

NORMAN S. LAURIO
Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA

Accountant III

ORS No.:

23-04-02582

Amount:

₱ 34,750.00