

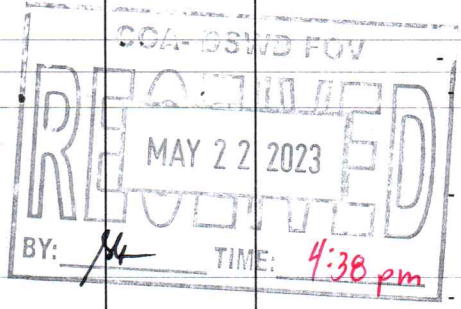
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>UNICA HIJA HOTEL AND RESORT</b>	PO. No.:	<b>F 2304-0090</b>
Address:	JM Robredo, Blvd Ext. Masbate City	Date:	April 05, 2023
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit		Quantity	Unit Cost	Amount
		<b>FOOD AND VENUE FOR THE CONDUCT OF GRIEVANCE AND REFERRAL MANAGEMENT QUARTERLY MEETING IN MASBATE CITY</b>			
		Type of Serving : Guided Buffet			
		The service provider must submit a Menu. The DSWD will select from the list (3viands, vegetables, pork, fish (no dory fish) or chicken, soup, desert and rice) Can adjust for the menu of some participants who have food restriction.			
		<b>APRIL 12, 2023</b>			
	pax	AM Snacks, Lunch, PM Snacks and rental of venue	38	595.00	22,610.00
		<b>APRIL 13, 2023</b>			
	pax	AM Snacks, Lunch, PM Snacks and rental of venue	38	595.00	22,610.00
		<b>Amenities:</b>			
		Free flowing coffee and mineral/purified drinking water			
		Provision of sound system with 2 functional microphones			
		Free use of LCD Projector			
		Provision of strong and reliable internet connection (at least 35mbps)			
		Standby generator set			
		<b>Note:</b>			
		Preferably a HOTEL which can provide both the food and accommodation plus the training hall; not a caterer who subcontract venue			
		In case of fortuitous event or other circumstances that the number of participants is reduced adjustments will be made in the succeeding days			




Total Amount in Words:	Forty Five Thousand Two Hundred Twenty Pesos and No Centavos	<b>45,220.00</b>
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**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

  
**UNICA HIJA HOTEL AND RESORT**  
Signature over Printed Name of Supplier  
Date: 4-12-23

  
**NORMAN S. LAURIO**  
Regional Director

Funds Available:	 <b>AMIABELLE N. QUINTANO, CPA</b> Accountant III	ORS No.: <u>23-04-02625</u> Amount: <u>₱45,220.00</u>
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