

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

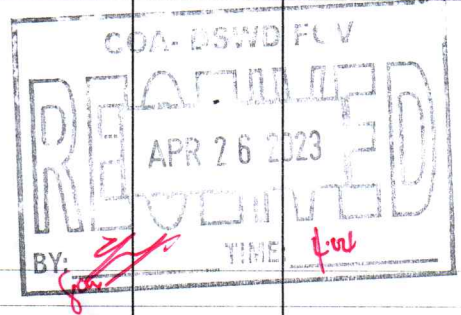
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	EMERALD BOUTIQUE HOTEL	PO. No.:	F2304-0102
Address:	Marquez St. Old Albay Legazpi City	Date:	April 11, 2023
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
		Delivery Term:	

Place of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U:	09636984404
Date of Delivery:	As specified in the contract		

Item No.	Unit	Quantity	Unit Cost	Amount
PROVISION OF FOOD AND VENUE DURING THE 4P'S PROVINCIAL PARTNERSHIP FORUM IN LEGAZPI CITY				
	April 25, 2023			
	pax AM Snack, Lunch, PM Snack and Rental of Venue	25	650.00	16,250.00
	July 21, 2023			
	pax AM Snack, Lunch, PM Snack and Rental of Venue	25	650.00	16,250.00
	November 17, 2023			
	pax AM Snack Lunch, PM Snack and Rental of Venue	25	650.00	16,250.00
	Amenities:			
	Function Rooms: Air-conditioned, sound-system with atleast 4 micrpphones (Preferably wireless), free use of LCD projector& LCD screen, Free use of electricity when using equipment/laptops, ushape/ conference type room arrangement, fast and reliable WIFI coonection (atleast 100 MBPS bandwidth) since other participants will be attending virtually, to observe physical distancing on seating arrangement of at least 1m, with alcohol dispencer and with foowear disinfection			
	Food Requirements: Service provider shall provide a menu for selction of the end user, menu shall include three viands (pork, chicken, beef or fish) vegetables, soup and dessert (no dory fish in the menu), free flowing coffee & water, plated A.M and P.M Snacks, assisted lunch buffet can accomodate request of participants with a special dietary meals/ non-pork areters or Muslim participants			
	NOTE: This includes all items you conformed indicated in the RFQ.			



Total Amount in Words:	Forty Eight Thousand Seven Hundred Fifty Pesos and No Centavos	48,750.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

EMERALD BOUTIQUE HOTEL
Signature over Printed Name of Supplier
Date: 4/25/23

NORMAN S. LAURIO
Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA
Accountant III

ORS No.: 23-04-02267
Amount: 48,750.00