

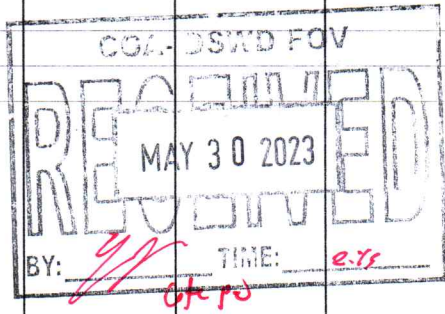
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>RAKDELL INN</b>	PO. No.:	<b>F2304-0117</b>
Address:	San Pedro, Virac, Catanduanes	Date:	April 18, 2023
Contact No.:	(052)8110881	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404
Date of Delivery:	As specified in the contract		

Item No.	Unit	Quantity	Unit Cost	Amount
<b>PROVISION OF FOOD AND VENUE DURING THE 4 P's PROVINCIAL PARTNERSHIP FORUM IN VIRAC, CATANDUANES</b>				
	<b>May 18, 2023</b>			-
	pax AM Snack, Lunch, PM Snack and Rental of Venue	25	700.00	17,500.00
	<b>July 21, 2023</b>			-
	pax AM Snack, Lunch, PM Snack and Rental of Venue	25	700.00	17,500.00
	<b>November 17, 2023</b>			-
	pax AM Snack, Lunch, PM Snack and Rental of Venue	25	700.00	17,500.00
	<b>Amenities:</b>			-
	<b>Function Room:</b>			-
	Air-conditioned, sound system with at least four (4) functional microphones (preferably wireless); free use of LCD, projector and LCD screen; Free use of electricity when using equipments/laptops, U-Shape/conference type room arrangement; Fast and reliable internet WIFI Connection (at least 100mbps bandwidth) since other participants will be attending virtually; To observe physical distancing on seating arrangement of at least 1M; with alcohol dispenser and footwear disinfection.			-
	<b>Food Requirements:</b>			-
	Service Provider shall provide menu for selection of end-user; Menu shall include three (3) viands (pork, chicken, beef or fish), vegetables, soup and dessert (No dory fish in the menu); Free flowing coffee and water, Plated AM and PM snacks; Assisted lunch buffet, can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants			-
Total Amount in Words:	Fifty Two Thousand Five Hundred Pesos and No Centavos			<b>52,500.00</b>



**LIQUIDATED DAMAGES:** One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

  
**RAKDELL INN**  
 Signature over Printed Name of Supplier  
 Date: 5/18/23

  
**NORMAN S. LAURIO**  
 Regional Director

Funds Available:

**AMIABELLE N. QUINTANO, CPA**  
 Accountant III

ORS No.: 23-04-02378  
 Amount: 52,500.00