

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	HOTEL ST. ELLIS	PO. No.:	F/2304-0125
Address:	Rizal St., Legazpi City	Date:	April 20, 2023
Contact No.	09171326847	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		PROVISION OF FOOD, VENUE AND ACCOMMODATION FOR THE LEARNING AND DEVELOPMENT INTERVENTION ON THE STRENGTHENING PARTNERSHIP AND ENGAGEMENT WITH LGU CASE MANAGERS THROUGH THE USE OF COLLABORATIVE STRATEGIES AND KILOS-UNLAD CASE MANAGEMENT STRATEGY IN LEGAZPI CITY			
		BATCH 1			
		Day 1 - May 24, 2023			
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	30	650.00	19,500.00
	pax	Dinner and Accomodation	25	1,100.00	27,500.00
		Day 2 - May 25, 2023			
	pax	Breakfast	25	250.00	6,250.00
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	30	650.00	19,500.00
	pax	Dinner and Accomodation	25	1,100.00	27,500.00
		Day 3 - May 26, 2023			
	pax	Breakfast	25	250.00	6,250.00
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	30	650.00	19,500.00
		BATCH 2			
		Day 1 - June 7, 2023			
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	30	650.00	19,500.00
	pax	Dinner and Accomodation	25	1,100.00	27,500.00
		Day 2 - June 8, 2023			
	pax	Breakfast	25	250.00	6,250.00
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	30	650.00	19,500.00
	pax	Dinner and Accomodation	25	1,100.00	27,500.00
		Day 3 - June 9, 2023			
	pax	Breakfast	25	250.00	6,250.00
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	30	650.00	19,500.00
		Note: Guaranteed number of food to be served on the 1st day or to be adjusted as per advance advice of end-user. Food and accomodation on the 2nd day onwards should be adjusted based on the actual number of participants.			
		Note: This includes all amenities you conformed in the Standard Requirements for Venue attached on the RFQ			

RECEIVED
MAY 12 2023
BY: [Signature]
TIME: 3:47

Total Amount in Words:	Two Hundred Fifty Two Thousand Pesos and No Centavos	252,000.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

[Signature]
HOTEL ST. ELLIS
Signature over Printed Name of Supplier

Date: 5-12-23

[Signature]
NORMAN S. LAURIO
Regional Director

Funds Available:

[Signature]
AMIABELLE N. QUINTANO, CPA
Accountant III

ORS No.: 23-04-02589

Amount: \$252,000.-