

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>EMERALD BOUTIQUE HOTEL</b>	PO. No.:	<b>F 2304-0142</b>
Address:	Marquez St. Old Albay, Legazpi City	Date:	April 20, 2023
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	<b>09636984404</b>

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>TO FURNISH FOOD FOR THE CONDUCT OF CONSULTATION MEETING WITH STATE UNIVERSITIES AND COLLEGES</b>			
		<b>June 09, 2023</b>			
	pax	AM snacks, Lunch, PM Snacks & Rental of Venue	30	640.00	19,200.00
		<i>NOTE: This includes All Amenities, you conformed in the Standard Requirements for Venue attached in the RFQ.</i>			

COA-DSWD FOV  
**RECEIVED**  
MAY 08 2023  
BY: [Signature] TIME: 4:29

Total Amount in Words:	Nineteen Thousand Two Hundred Pesos and No Centavos	<b>19,200.00</b>
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**LIQUIDATED DAMAGES:** One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

**EMERALD BOUTIQUE HOTEL**

Signature over Printed Name of Supplier

Date: 5-8-23

**NORMAN S. LAURIO**

Regional Director

Funds Available:

**AMIABELLE N. QUINTANO, CPA**

Accountant III

ORS No.: 23-04-02591

Amount: ₱19,200.00