

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
 Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>BICOL FOOD DELIGHTS CATERING SERVICES</b>	PO. No.:	<b>F 2304-0143</b>
Address:	Barriada, Legazpi City	Date:	April 20, 2023
Contact No.:	09273534407/0918802140	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	<b>09636984404</b>

Item No.	Unit	Quantity	Unit Cost	Amount
				<b>PROVISION OF FOOD AND VENUE DURING THE CONDUCT OF DSWD FO V WORK &amp; FINANCIAL PLANNING (WFP) WORKSHOP ON AUGUST 23-25, 2023</b>
				<b>August 23, 2023</b>
	pax	60	600.00	36,000.00
				<b>August 24, 2023</b>
	pax	60	600.00	36,000.00
				<b>August 25, 2023</b>
	pax	60	600.00	36,000.00
				<b>Amenities:</b> Airconditioned room. Sound System with 2 microphones (preferably wireless); Free use of projector & LCD screen; Free use of electricity when using equipment/laptops; Menu shall include 2 viands (either pork, chicken or fish), vegetable, soup & dessert (no dory fish in the menu) Free flowing coffee (brewed) with creamer and sugar, and drinking water

COA- DSWD FOV  
**RECEIVED**  
 MAY 09 2023  
 BY: *[Signature]* TIME: 4:10

Total Amount in Words: **One Hundred Eight Thousand Pesos and No Centavos** **108,000.00**

**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

**BICOL FOOD DELIGHTS CATERING SERVICES**

Signature over Printed Name of Supplier

Date: 5-9-23

**NORMAN S. LAURIO**

Regional Director *[Signature]*

Funds Available:

**AMIABELLE N. QUINTANO, CPA**

Accountant III

ORS No.:

23-01-02664

Amount:

₱108,000