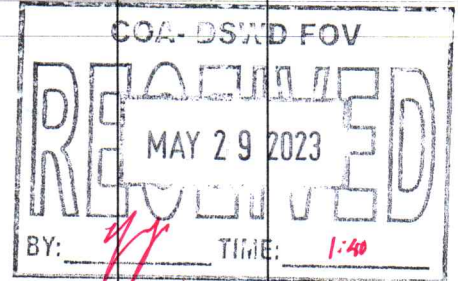


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay


PURCHASE ORDER

Supplier:		NAGA PILGRIMS HOTEL		PO. No.:	F 2304-0166
Address:		Naga City		Date:	May 02, 2023
Contact No.:				Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:		Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	Charge
Place of Delivery:		As specified in the contract		Delivery Term:	
Date of Delivery:	As specified in the contract		For Delivery Schedule and Queries Please Contact C.M.U.:		09636984404
Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD, VENUE, AND ACCOMODATION FOR THE CONDUCT OF CONSULTATIVE MEETING WITH INDIGENOUS PEOPLE (IP) LEADERS IN NAGA CITY, CAMARINES SUR - BATCH 1			
		June 5, 2023			
	pax	Dinner and Accomodation	5	850.00	4,250.00
		June 6, 2023			
	pax	Breakfast	5	150.00	750.00
	pax	AM Snack, Lunch, PM Snack and Rental of Venue, Dinner and Accomodation	48	1,425.00	68,400.00
		June 7, 2023			
	pax	Breakfast, AM Snack, Lunch, PM Snack and Rental of Venue	48	725.00	34,800.00
		Amenities:			
		Function Room: Air-conditioned, sound-system with at least four(4) functional microphones(preferrably wireless); free use of LCD, projector and LCD screen; Free use of electricity when using equipment/ laptops, U-shape conference type room arrangement; fast nad reliable wifi connection at least 100 MBPS bandwidth) since other participants will be attending virtually; to observe physical distancing on seating arrangement of at least 1M; with alcohol dispenser and with footwear disinfection			
		Food Requirements: Service provider shall provide a MENU for selection of end-user; Menu shall include three(3) viands (pork, chicken, beef or fish), vegetables, soup and dessert(NO dory fish in the menu); free flowing of coffee and water, plated AM and PM snack, assisted lunch buffet; can accommodate request of participants with special dietary meals/ non-pork eaters or Muslim participants			
		Note:Please see attached Standard Requirement for Venues			
		This includes all Amenities you conformed in the Standard Requirements for Venue attached in the RFQ.			
Total Amount in Words:		One Hundred Eight Thousand Two Hundred Pesos and No Centavos			108,200.00



LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:


NAGA PILGRIMS HOTEL
 Signature over Printed Name of Supplier
 Date: 5/26/23


NORMAN S. LAURIO
 Regional Director

Funds Available:


AMIABELLE N. QUINTANO, CPA
 Accountant III

ORS No.: 23-05-02958
 Amount: 108,200.00