

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NAGA PILGRIMS HOTEL	PO. No.:	F 2304-0174
Address:	Basilica Road, Naga City	Date:	May 03, 2023
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE DURING THE CONDUCT OF CONSULTATION MEETING WITH PARTNER STAKEHOLDERS FOR 2023 STRATEGIC PRIORITIES IN NAGA CITY, CAMARINES SUR			
		August 10, 2023			
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	56	600.00	33,600.00
		August 11, 2023			
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	56	600.00	33,600.00
		Amenities: Function Room: Airconditioned, sound system with atleast four (4) functional microphones (preferably wireless); free use of LCD, projector and LCD screen; Free use of electricity when using equipment/laptops, U-shape conference type room arrangement; Fast and reliable wifi connection at least 100 mbps bandwidth since other participants will be attending virtually; Observe physical distancing on seating arrangement of atleast 1M; with alcohol dispenser and with footwear disinfection			
		Food Requirements: Service provider shall provide a MENU for selection of end-user; Menu shall include three (3) viands (pork, chicken, beef or fish), vegetables, soup and dessert (no dory fish in the menu); Free flowing of coffee & water, plated AM and PM Snack, assisted lunch buffet; Can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants.			
NOTE: This includes all items you conformed indicated in the RFQ.					



Total Amount in Words:	Sixty Seven Thousand Two Hundred Pesos and No Centavos	67,200.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

NAGA PILGRIMS HOTEL
Signature over Printed Name of Supplier
Date: 5/26/23

NORMAN S. LAURIO
Regional Director

Funds Available:	AMIABELLE N. QUINTANO, CPA Accountant III	ORS No.: <u>23-05-03182</u>
		Amount: <u>67,200.00</u>