

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	F.E. LEE SPORTSBAR AND RESTAURANT	PO. No.:	F 2306-0249
Address:	Sorsogon City	Date:	June 05, 2023
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
		Delivery Term:	

Place of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404
Date of Delivery:	As specified in the contract		

Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE DURING THE 4 P'S PROVINCIAL PARTNERSHIP FORUM IN SORSOGON CITY			
		June 30, 2023			-
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	25	700.00	17,500.00
		July 21, 2023			-
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	25	700.00	17,500.00
		November 17, 2023			-
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	25	700.00	17,500.00
		Amenities:			-
		Function Rooms: Air-conditioned, sound system with at least 4 microphones (preferably wireless, free use of LCD Projector & LCD Screen, free use of electricity when using equipments/laptops, u-shape/conference type room arrangement, fast and reliable WiFi connection (at least 100MBPS bandwidth) since other participants will be attending virtually, to observe physical distancing on seating arrangement of at least 1m, with alcohol dispenser and with footwear disinfection			-
		Food Requirements: Service provider shall provide a menu for selection of the end user, menu shall include three viands pork, chicken, beef or fish), vegetables, soup and dessert (no dory fish in the menu), free flowing coffee & water, plated A.M and P.M snacks, assisted lunch buffet, can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants.			-
		Note: This includes all amenities you conformed in the Standard Requirements for Venue attached in the RFQ			-

2023-DSWD-FOV
 RECEIVED
 AUG 25 2023
 OFE P.O.
 9:27
 BY: *[Signature]*

Total Amount in Words:	Fifty Two Thousand Five Hundred Pesos and No Centavos	52,500.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

[Signature]

F.E. LEE SPORTSBAR AND RESTAURANT

Signature over Printed Name of Supplier

Date: June 30, 2023

NORMAN S. LAURIO

Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA

Accountant III

ORS No.:

Amount: