

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	LEGAZPI SENTRO HOTEL INC.	PO. No.:	F/2307-0281
Address:	CAPANTAWAN, LEGAZPI CITY	Date:	July 06, 2023
Contact No.:	09959441474	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U:	09636984404

Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE DURING THE CIS YEAR-END IMPLEMENTATION REVIEW AND PLANNING IN LEGAZPI CITY			-
		December 14, 2023			-
	pax	AM Snack, Lunch, PM Snack, and Rental of Venue	23	650.00	14,950.00
		Amenities			-
		Free use of hall, Wifi, LCD Projector			-
		Used of PA system, with 2-3 functional microphones			-
		Secretariat table			-
		Whiteboard with pen and eraser			-
		Note:			-
		This includes all Amenities you conformed in the Standard Requirements for Venue attached in the RFQ			-
Total Amount in Words:		Fourteen Thousand Nine Hundred Fifty Pesos and No Centavos			14,950.00

NOTE: This includes all items you conformed indicated in the RFQ.

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

LEGAZPI SENTRO HOTEL INC.
 Signature over Printed Name of Supplier
 Date: **7/24/2023**

NORMAN S. LAURIO
 Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA
 Accountant III

ORS No.: **23-07-05924**
 Amount: **14,950**