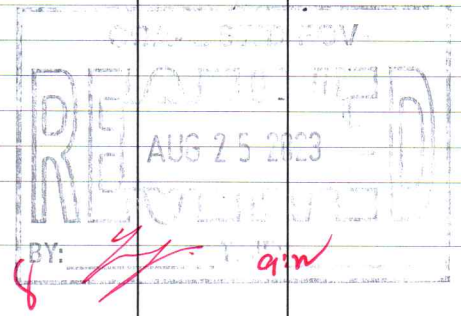


**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:		<b>LEGAZPI SENTRO HOTEL, INC</b>		PO. No.:	<b>F 2308-0306</b>
Address:		Legazpi City		Date:	August 07, 2023
Contact No.:		09950441474		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:		Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	Charge
Place of Delivery:		As specified in the contract		Delivery Term:	
Date of Delivery:	As specified in the contract		For Delivery Schedule and Queries Please Contact C.M.U:		<b>09636984404</b>
Item No.	Unit		Quantity	Unit Cost	Amount
		<b>PROVISION OF FOOD AND VENUE DURING THE CONDUCT OF ALBAY SPECIAL REFERRAL PDO MEETING IN LEGAZPI CITY</b>			
		Type of Serving ; GUIDED BUFFET			-
		The service providers must submit a MENU. DSWD will select from the list ( 3 viands, vegetables, pork, fish ( no dory fish) or chicken, soup dessert and rice) Can adjust for the menu of some participants who have food restriction			-
					-
		<b>August 17,2023</b>			-
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	52	700.00	36,400.00
					-
		<b>September 15, 2023</b>			-
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	52	700.00	36,400.00
					-
		<b>October 23,2023</b>			-
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	52	700.00	36,400.00
		Amenities:			-
		Free Flowing coffee and mineral purified drinking water			-
		Provision of sound system with two (2) functional microphones			-
		Provision of LCD projector			-
		Provision of strong and reliable internet connection ( atleast 35mbps)			-
		Standby generator set			-
		Note:			-
		Preferably a hotel which can provide both the food and accomodation plus the training hall, not a caterer who subcontracted venue			-
		In case of fortuitous event or other circumstances that the number of participants is reduced, adjustment will be made in the succeeding day (s)			-
					-
		NOTE: This includes all items you conformed indicated in the RFQ.			-
Total Amount in Words:		One Hundred Nine Thousand Two Hundred Pesos and No Centavos			<b>109,200.00</b>



**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme: JUDITH DAN ABERCA 08/27/2023  
**LEGAZPI SENTRO HOTEL, INC**  
 Signature over Printed Name of Supplier  
 Date: 08/27/2023

**NORMAN S. LAURIO**  
 Regional Director

Funds Available: AMIABELLE N. QUINTANO, CPA  
 Accountant III

ORS No.: 23-08-0341  
 Amount: 109,200.00