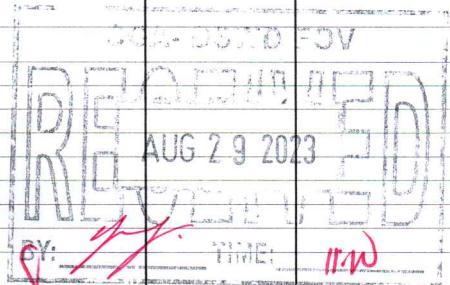


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
 Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	HOTEL ST. ELLIS	PO. No.:	F 2308-0310
Address:	Rizal St., Legazpi City	Date:	August 10, 2023
Contact No.:	09959441474	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD, VENUE, AND ACCOMODATION FOR THE CONDUCT OF ROLL OUT TRAINING OF SLP IMPLEMENTATION GUIDELINES FOR LIVELIHOOD SUSTAINABILITY PLAN FOR YEAR TWO (USBONG) IN LEGAZPI CITY, ALBAY			
		Type of Serving: GUIDED BUFFET			-
		The service providers must submit a MENU -DSWD will select from the list (3 viands), vegetables,pork, fish (no dory fish) or chicken, soup, dessert and rice. Can adjust for the menu of some participants who have food restriction.			-
		October 10, 2023			-
	pax	<i>AM Snack, Lunch, PM Snack, Rental of Venue, Dinner and Accomodation</i>	122	1,830.00	223,260.00
		October 11, 2023			-
	pax	<i>Brekafast, AM Snack, Lunch,PM Snack, Rental of Venue, Dinner and Accomodation</i>	122	2,030.00	247,660.00
		October 12, 2023			-
	pax	<i>Breakfast, AM Snack, Lunch, PM Snack and Rental of Venue</i>	122	830.00	101,260.00
		Amenities: Rooms airconditioned Accomodation/rooms 2-3 pax (separate beds) Free Flowing Coffee and mineral/purified drinking water Provision of sound system with two (2) functional microphone Provision of LED wall(-8R x 8-12 panel self mountable with one(1) laptop, video processor and other video accessories Provision of strong and reliable internet connection - atleast 35mbps Standby Generator set			-
		Note: Preferably a HOTEL which can accommodate 100 pax. Can provide both the food and accomodation and training hall plus outdoor activity venue; Not a caterer with sub-contract venue In case of fortuitous event or other circumstances that the number of partipants is reduced, adjustment will be made in the succeeding day(s) NOTE: This includes all items you conformed indicated in the RFQ.			-



Total Amount in Words: **Five Hundred Seventy Two Thousand One Hundred Eighty Pesos and No Centavos** **572,180.00**

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

[Signature]
HOTEL ST. ELLIS

Signature over Printed Name of Supplier

Date:

8/25/23

NORMAN S. LAURIO
 Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA
 Accountant III

ORS No.:

23-08-07648

Amount:

572,180 *