

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	PANDAYAN BOOKSHOP INC.	PO. No.:	NF 2305-0198
Address:	LCC Mall, Peñaranda St. Dinagaan, Legazpi City	Date:	May 26, 2023
Contact No.:	09603333747	Mode of Procurement:	SHOPPING UNDER SECTION 52.1(B)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As specified in the contract	Delivery Term:	
Date of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit		Quantity	Unit Cost	Amount
		SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR RECORDS MANAGEMENT AND SAFEKEEPING OF THE SUBMITTED BIDDING DOCUMENTS AND OTHER PROCUREMENT RELATED DOCUMENTS IN PROCUREMENT SECTION			
	box	Storage box, transparent, 70-80L capacity, with wheels and handle	30	600.40	18,012.00
	roll	Transparent tape, atleast 24mm	20	29.45	589.00
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COA-DSWD-FOV
RECEIVED
JUN 14 2023
BY: *[Signature]* TIME: *6:04*

NOTE: This includes all items you conformed indicated in the RFQ.

Total Amount in Words:	Eighteen Thousand Six Hundred One Pesos and No Centavos	18,601.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

PANDAYAN BOOKSHOP INC.
Signature over Printed Name of Supplier
Date: 11-13-23

NORMAN S. LAURIO
Regional Director *[Signature]*

Funds Available:	AMIABELLE N. QUINTANO, CPA Accountant III	ORS No.: <u>23-05-03983</u> Amount: <u>18,601.00</u>
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