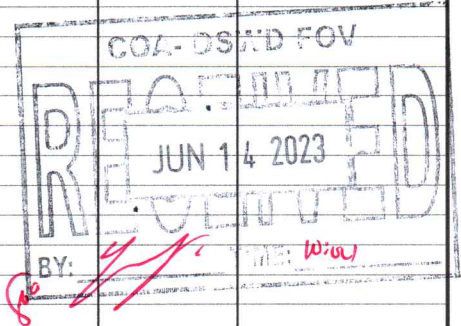


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	CS CREATIVITY AND SIMPLICITY PHOTOGRAPHY		PO. No.:	NF 2305-0201	
Address:	Unit 1-3 Calderon Bldg. Washington Drive, Legazpi City		Date:	May 29, 2023	
Contact No.			Mode of Procurement:	SHOPPING UNDER WORLD BANK PROGRAM PROCUREMENT GUIDELINES	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	Charge	
Place of Delivery:	Legazpi City		Delivery Term:		
Date of Delivery:	As specified in the Purchase Order		For Delivery Schedule and Queries Please Contact C.M.U:	09636984404	
Item No.	Unit		Quantity	Unit Cost	Amount
		ENGAGEMENT OF EVENTS MANAGEMENT COMPANY FOR THE CONDUCT OF KNOWLEDGE EXCHANGE FORUM ON JUNE 14-16, 2023 IN LEGAZPI CITY			
1	LOT	Events Management Company	1	192,500.00	192,500.00
		Overall Event Management			
		1. Manage the event from coordination and actual conduct of the activity (Theme: Corporate - see attached moodboard)			
		2. Provide regular feedback to KALAH-CIDSS Regional Program Management Office on the status of preparations			
		3. Provide a dedicated overall project manager for the coordination and conduct of the event			
		Actual Day of the Event (June 15, 2023)			
		Provide the following:			
		Venue styling (full stage design and decorations; basic ceiling treatment with hanging elements;			
		themed decors; table centerpieces; entrance tunnel) - June 14, 2023 (ingress) and June 16, 2023 (egress)			
		LED Wall, lights and sound system must be shouldered by the service provider			
		One (1) live performance during lunch (acoustic band)			
		Manage the program flow, set up and staging requirements; Provide ample and efficient personnel to manage preparations, coordination and ensure smooth flow of the conduct of event			
		This also includes conformity in the attached Terms of Reference			
		Page 1 of 1			
Total Amount in Words:	One Hundred Ninety Two Thousand Five Hundred Pesos and No Centavos				192,500.00



LIQUIDATED DAMAGES: One percent (1%) of every day of delay of the cost of undelivered portion until such time completion and acceptance of delivery of goods or services has been made. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

CS CREATIVITY AND SIMPLICITY PHOTOGRAPHY

Signature over Printed Name of Supplier

Date:

06/13/2023

NORMAN S. LAURIO

Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA

Accountant III

ORS No.:

23-06-00776

Amount:

192,500.00