

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER


Supplier:	NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MECHANDISE	PO. No.:	NF 2306-0231
Address:	Mabini St, Legazpi City	Date:	June 8, 2023
Contact No.:		Mode of Procurement:	SHOPPING UNDER SECTION 52.1(B)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	DSWD FO V, Rawis, Legazpi City	Delivery Term:	
Date of Delivery:	15 working days upon the receipt of Purchase Order	For Delivery Schedule and Queries Please Contact C.M.U:	09636984404


Item No.	Unit		Quantity	Unit Cost	Amount
PROVISION OF SUPPLIES FOR THE CONDUCT OF ROLL OUT OF THE PARTICIPATORY BARANGAY DEVELOPMENT PLANNING (REGIONAL TRAINING OF TRAINERS)					
1	box	BALLPEN, Ordinary, Black, 12 pcs per box	45	60.72	2,732.40
2	piece	NOTEBOOK, Spiral, 40 Leaves, High Quality (<i>Pixel/Aspen</i>)	290	9.75	2,827.50
3	piece	MARKER, Permanent, Bullet Type, Black (<i>HBW</i>)	100	12.50	1,250.00
4	piece	MARKER, Whiteboard, Black	25	25.90	647.50
5	box	ENVELOPE, Expanding, Kraft, 100 pcs per box	6	1,400.00	8,400.00
6	roll	TAPE, Transparent, 48mm	45	27.00	1,215.00
7	piece	SIGN PEN, Black, Liquid or Gel	72	22.50	1,620.00
8	piece	MANILA PAPER	80	4.00	320.00
9	piece	ID HOLDER, Clear, Plastic, Landscape (<i>A2</i>)	290	4.75	1,377.50
10	pack	PHOTO PAPER, Glossy, A4, 10-20 sheets per pack	18	74.25	1,336.50


Total Amount in Words: **Twenty One Thousand Seven Hundred Twenty Six Pesos and Forty Centavos** **21,726.40**

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:


MARIA KRISTINA B. REYNO
 Signature over Printed Name of Supplier
 Date: 10-22-23


NORMAN S. LAURIO
 Regional Director

Funds Available:	 AMIABELLE N. QUINTANO, CPA Accountant III	ORS No.: <u>23-06-0094</u> Amount: <u>₱ 21,726.40</u>
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