

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

| | | | |
|--------------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-------------------------|
| Supplier: | TOYOTA ALBAY | PO. No.: | NF 2306-0252 |
| Address: | Brgy. Salvacion, Daraga Albay | Date: | June 20, 2023 |
| Contact No. | | Mode of Procurement: | SMALL VALUE PROCUREMENT |
| Gentlemen: | Please furnish this Office the following articles subject to the terms and conditions contained herein: | Payment Term: | Charge |
| Place of Delivery: | As specified in the contract | Delivery Term: | |
| Date of Delivery: | 7 Calendar days upon receipt of P.O. | For Delivery Schedule and Queries Please Contact C.M.U.: | 09636984404 |

| Item No. | Unit | Description | Quantity | Unit Cost | Amount |
|------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------|----------|-----------|----------|
| LABOR AND MATERIALS FOR PREVENTIVE MAINTENANCE OF DSWD FOV SERVICE VEHICLE-RRCY AMBULANCE (TOYOTA HI-ACE) WITH PLATE NO. A9 N945 | | | | | |
| LABOR | | | | | |
| | | Perform 28,000 km check up | | | 2,300.00 |
| | | Aircare service | 1 | 5,000.00 | 5,000.00 |
| | | Complete wash/ wax | 1 | 1,200.00 | 1,200.00 |
| PARTS TO BE REPLACED | | | | | |
| | | Engine Oil | 7 | 800.00 | 5,600.00 |
| | | Oil Filter | 1 | 550.00 | 550.00 |
| | | Drain Plug Gasket | 1 | 50.00 | 50.00 |
| | | Washer Fluid | 1 | 120.00 | 120.00 |
| | | Injector Cleaner | 1 | 900.00 | 900.00 |
| | | Engine Treatment | 1 | 1,550.00 | 1,550.00 |
| | | Engine Flush | 1 | 890.00 | 890.00 |
| | | Ethanol Dryer | 1 | 890.00 | 890.00 |
| | | Break Stop Squeal | 1 | 890.00 | 890.00 |
| | | Air Refiner | 1 | 1,170.00 | 1,170.00 |
| | | Anti Bacterial | 1 | 1,250.00 | 1,250.00 |
| | | Miscellaneous | 1 | 622.00 | 622.00 |
| NOTE: This includes all items you conformed indicated in the RFQ. | | | | | |

RECEIVED
JUL 06 2023
BY: [Signature] TIME: 8:05

| | | |
|------------------------|-------------------------------------------------------------------|------------------|
| Total Amount in Words: | Twenty Two Thousand Nine Hundred Eighty Two Pesos and No Centavos | 22,982.00 |
|------------------------|-------------------------------------------------------------------|------------------|

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

TOYOTA ALBAY
Signature over Printed Name of Supplier

Date: July 5, 2023

NORMAN S. LAURIO
Regional Director

| | | |
|------------------|-----------------------------------------------------|-----------------------------------------------------------|
| Funds Available: | AMIABELLE N. QUINTANO, CPA Accountant III | ORS No.: <u>23-06-05105</u> Amount: <u>₱ 22,982.00</u> |
|------------------|-----------------------------------------------------|-----------------------------------------------------------|