

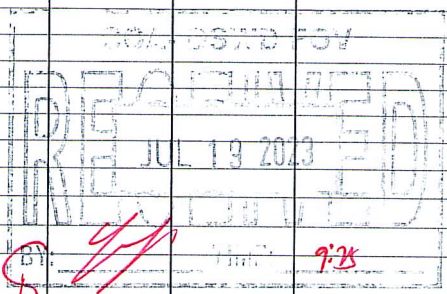
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	CS CREATIVITY & SIMPLICITY PHOTOGRAPHY	PO. No.:	NF 2306-0264
Address:	Unit 1-3 Calderon Building, Washington Drive, Legazpi City	Date:	June 26, 2023
Contact No.:	0921-541-6615	Mode of Procurement:	SHOPPING UNDER WORLD BANK PROGRAM PROCUREMENT GUIDELINES
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	Naga City, Camarines Sur	Delivery Term:	
Date of Delivery:	As specified in the Purchase Order	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit	Quantity	Unit Cost	Amount
	ENGAGEMENT OF EVENTS MANAGEMENT FOR THE CONDUCT OF CDD CONGRESS CUM 9TH REGIONAL BAYANI KA! AWARDS ON AUGUST 8-11, 2023 IN NAGA CITY, CAMARINES SUR			
	LOT			
	Events Management	1	298,480.00	298,480.00
	Scope and Work Deliverables:			
	Overall Event Management			
	Manage the event from coordination to actual conduct of activity (Theme: Filipino Fiesta)			
	Provide regular feedback to KALAHI-CIDSS RPMO on the status of preparations			
	Provide a dedicated overall project manager for the coordination and conduct of the event			
	Conduct of the Event:			
	Provide the following:			
	Venue Styling (full stage design and decorations, basic ceiling treatment)			
	with hanging elements, themed colors, table centerpieces, entrance tunnel,			
	red carpet, photo wall set-up) - August 9, 2023 (ingress) and August 11, 2023 (egress)			
	Two (2) live performances for the opening amenities (Philippine National Anthem and Doxology)			
	One (1) live performance during dinner (Acoustic Band)			
	One (1) intermission number			
	One (1) live performance for community dancing of Ikaw at Ako (KALAHI-CIDSS jingle)			
	Manage the program flow, set-up and staging requirements			
	LED Wall, Lights and Sound System must be shouldered by the service provider (including the electrical surcharge of the venue)			
	Provide a team that will produce the same-day edit video and photo documentation (August 10, 2023 - 8:00 A.M. - 8:00 P.M.)			
	Provide a team that will assist during the live streaming of the event (must have at least two (2) cameras) August 10, 2023 - 5:00 P.M. - 8:00 P.M.			
	Provide 1 - TB external hard drive of all photo and video materials			
	Provide ample and efficient personnel to manage preparations, coordination, and smooth conduct of the event			
	This also includes conformity in the attached Terms of Reference			



Total Amount in Words:	Two Hundred Ninety Eight Thousand Four Hundred Eighty Pesos and No Centavos	298,480.00
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LIQUIDATED DAMAGES: One percent (1%) of every day of delay of the cost of undelivered portion until such time completion and acceptance of delivery of goods or services has been made. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

CS CREATIVITY & SIMPLICITY PHOTOGRAPHY

Signature over Printed Name of Supplier

Date: 07/18/2023

NORMAN S. LAURIO

Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA

Accountant III

ORS No.:

23-070/090

Amount:

298,480.00