PR No.: NF 2303-0218
End-User: ADMIN SERVICES DIVISION

DRN: V-FO-AD-PSS-A-PR-23-03-02561-S

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	**CHEN XIAN DA CORPORATION**	PO. No.:	**NF 2307-0285**
Address:	Ramon Santos St. Brgy San Roque, Legazpi City	Date:	July 10, 2023
Contact No.	09054626332	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
		Delivery Term:	
Place of Delivery:	As specified in the contract	For Delivery Schedule and Queries Please Contact C.M.U:	**09636984404**
Date of Delivery:	As specified in the contract		

Item No.	Unit		Quantity	Unit Cost	Amount
		FURNISH OF WAREHOUSE RENTAL OF COA FOR SAFEKEEPING OF VARIOUS FILES AND RECORDS			
	months	**COA WAREHOUSE RENTAL FOR JULY 1 - DECEMBER 31, 2023**	6	70,000.00	420,000.00
		Specifications:			
		With floor area not less than 300 square meters, with accetable ventilation and option to close during bad weather condition			
		With building and fire safety inspection permit			
		Situated in a flood free area			
		With electrical connections and outlets			
		With comfort room and sufficient power supply			
		Water and electricity consumption are included in the monthly rental			
		Accessible to basic transporatation and parking for light to heavy vehicles			
		Well painted, clean, free from any defects and is ready for ocuupancy			
		Provision of repairs and maintenance in the office space			
		Registered with business permit and official receipt for business transaction			
		**NO DOWNPAYMENT or ADVANCE PAYMENT REQUIRED*			
		NOTE:This includes all items you conformed indicated in the RFQ.			
Total Amount in Words:		Four Hundred Twenty Thousand Pesos and No Centavos			**420,000.00**

COA - DSWD FOV
RECEIVED
JUL 27 2023
BY: TIME: 4:12

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

CHEN XIAN DA CORPORATION
Signature over Printed Name of Supplier
Date: 7/27/23

NORMAN S. LAURIO
Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA
Accountant III

ORS No.: 23-07-04259
Amount: 420,000.00