

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	J & E PRINTING PRESS		PO. No.:	NF 2307-0273	
Address:	Rizal St., Legazpi City		Date:	July 07, 2023	
Contact No.	09175445886		Mode of Procurement:	SMALL VALUE PROCUREMENT	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	Charge	
Place of Delivery:	DSWD FO V, Rawis, Legazpi City		Delivery Term:		
Date of Delivery:	15	Calendar days upon receipt of P.O.	For Delivery Schedule and Queries Please Contact C.M.U: 09636984404		
Item No.	Unit		Quantity	Unit Cost	Amount

LABOR AND MATERIALS FOR THE PRODUCTION OF DSWD MAILING ENVELOPE


	pcs	Window mailing envelope, white, long, with DSWD logo	1000	5.50	5,500.00
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RECEIVED
JUL 24 2023
BY: [Signature]
TIME: 3:47


NOTE: This includes all items you conformed indicated in the RFQ.

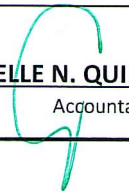
Total Amount in Words:	Five Thousand Five Hundred Pesos and No Centavos	5,500.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

EMILY B. REGNO
 Proprietor

J & E PRINTING PRESS
 Signature over Printed Name of Supplier
 Date: 07-24-2023


NORMAN S. LAURIO
 Regional Director

Funds Available:	 AMIABELLE N. QUINTANO, CPA Accountant III	ORS No.: <u>23-07-07757</u> Amount: <u>5,500.00</u>
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