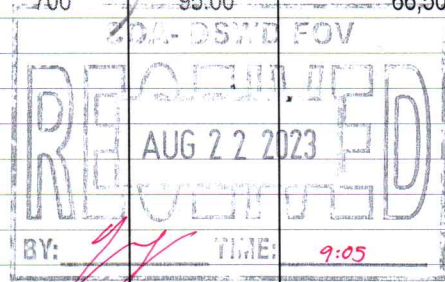


**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>SHARMILA PRINTING PRESS AND ADVERTISING</b>	PO. No.:	<b>NF 2308-0332</b>
Address:	<b>CABANGAN, LEGAZPI CITY</b>	Date:	August 07, 2023
Contact No.:	09177725058	Mode of Procurement:	SMALL VALUE PROCUREMENT
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	DSWD FO V, Rawis, Legazpi City	Delivery Term:	
Date of Delivery:	30 Calendar days upon receipt of P.O.	For Delivery Schedule and Queries Please Contact C.M.U.:	<b>09636984404</b>


Item No.	Unit		Quantity	Unit Cost	Amount
<b>LABOR AND MATERIALS FOR THE PRODUCTION OF LISTAHANAN NOTEBOOK AND NON-WOVEN LOOT BAG</b>					
	pcs	<b>Listahanan notebook</b> Specifications: Size: <del>A5</del> 14.5 x 21.5 cm Hardbound Springbound Blue color ( front and back cover) 80gsm 80 leaves	700	95.00	66,500.00
	pcs	<b>Listahanan flat non-woven loot bag</b> Specifications: Size: 11.25 x 13.25cm Flat non-woven fabric Blue color with white listahanan logo at the front and white DSWD logo at the back	110	120.00	13,200.00
NOTE: This includes all items you conformed indicated in the RFQ.					




Total Amount in Words: **Seventy Nine Thousand Seven Hundred Pesos and No Centavos** **79,700.00**

**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

  
**SHARMILA PRINTING PRESS AND ADVERTISING**  
 Signature over Printed Name of Supplier  
 Date: August 19, 2023

  
**NORMAN S. LAURIO**  
 Regional Director

Funds Available:

  
**AMIABELLE N. QUINTANO, CPA**  
 Accountant III

ORS No.: 23-08-07407  
Amount: 79,700.00