

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:		NEED INK SALES & SERVICES		PO. No.:	NF 2308-0351	
Address:		LEGAZPI CITY		Date:	August 08, 2023	
Contact No.:				Mode of Procurement:	REPEAT ORDER	
Gentlemen:		Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	Charge	
Place of Delivery:		DSWD FO V, Rawis, Legazpi City		Delivery Term:		
Date of Delivery:	15	Calendar days upon receipt of P.O.		For Delivery Schedule and Queries Please Contact C.M.U:	09636984404	
Item No.	Unit			Quantity	Unit Cost	Amount

**SUPPLY AND DELIVERY OF PANTUM TONERS FOR USE OF ~~OFFICE~~
ALCS (REPEAT ORDER)**

	carts	PANTUM TONERS	<u>PC-310</u>	100	5,500.00	550,000.00
			<u>PC-210</u>	200	3,100.00	620,000.00

COA. DSWD FOV

RECEIVED

AUG 22 2023

BY: *[Signature]* TIME: 9:05

NOTE: This includes all items you conformed indicated in the RFQ.

Total Amount
in Words:

One Million One Hundred Seventy Thousand Pesos and No Centavos

1,170,000.00

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

[Signature] 8/18/2023
NEED INK SALES & SERVICES
 Signature over Printed Name of Supplier

Date: _____

NORMAN S. LAURIO
Regional Director *[Signature]*

Funds Available:

[Signature]
AMIABELLE N. QUINTANO, CPA
 Accountant III

ORS No.:

03-08-07393

Amount:

1,170,000.00