

## INVITATION FOR NEGOTIATED PROCUREMENT FOR DESIGN AND BUILD FOR LABOR AND MATERIALS OF THE FIRE PROTECTION SYSTEM OF HFWG & RSCC MAIN BUILDING AT DSWD COMPLEX LIGAO

1. In view of the Two (2) Failed Public Biddings conducted, the Department of Social Welfare and Development – Field Office V, intends to negotiate, as authorized by its Regional Director, in accordance with Section 53.1 Two Failed Biddings of the Revised IRR of RA 9184 and apply the sum of **Five Million Seven Hundred Seventy-Nine Thousand Eighty-Five Pesos and Sixty-Seven Centavos (₱5,779,085.67)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Design and Build for Labor and Materials of Fire Protection System of HFWG & RSCC Main Building at DSWD Complex Ligao/IB GOP 2023-DSWD-077**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Department of Social Welfare and Development Field Office V now invites bids for the above Procurement Project. Completion of the Works is required 180 working days. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project.
3. Opening of Quotation/Proposal will be conducted through open competitive bidding procedures using a non-discretionary **“pass/fail”** criterion as specified in 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Said Procurement is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from **Department of Social Welfare and Development Field Office V**, Regional Government Site, Rawis, Legazpi City from **9:00 AM to 4:00 PM** (Except Saturdays, Sundays & Holidays).
6. A Request for Quotation may be acquired by interested Bidders on **August 31, 2023**, from the given address and website(s) below.
7. The Department of Social Welfare and Development Field Office V will hold a Negotiation Conference on **September 04, 2023**, at **02:00 PM** through videoconferencing/webcasting via Google Meet which shall be open to prospective bidders.
8. Site Inspection Schedule is on **September 05, 2023**, from **9:00 AM to 12:00 PM at DSWD Complex, Nasisi, Ligao City, Albay**.
9. Bids must be duly received by the BAC Secretariat through (i) **manual submission** at the **Department of Social Welfare and Development Field**

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**Office V**, Regional Government Site, Rawis, Legazpi City, on or before **12:00 PM, September 12, 2023**. Late bids shall not be accepted.

10. All Offers/Proposals must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **Section 27.2 of the Revised IRR of RA 9184**.
11. Bid opening shall be on **September 12, 2023, at 1:00 PM** at the **Department of Social Welfare and Development Field Office V**, Regional Government Site, Rawis, Legazpi City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
12. The **Department of Social Welfare and Development Field Office V** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:  
  
**JUDEX DONNEL G. LLAMOSO**  
Head, Procurement Section  
DSWD FO V, Government Center Site,  
Rawis, Legazpi City 4500  
Email address: [bacsec.fo5@dswd.gov.ph](mailto:bacsec.fo5@dswd.gov.ph)  
**Viber Number: 0910-017-0818**
14. You may visit the following websites:
  - a. For downloading of Bidding Documents: **fo5.dswd.gov.ph**

**August 31, 2023**

Sgd.  
**GERLIE L. AVILA**  
*BAC Chairperson*

## Bid Data Sheet

ITB Clause																					
Single Largest Completed Contract (SLCC)	For this purpose, contracts similar to the Project refer to contracts that have the same major categories of work, which shall be:  <b>Design and Built/Any Infrastructure Projects with the Installation of a Fire Protection System, equivalent to at least fifty percent (50%) of the ABC</b>																				
Subcontracts	<b>"Subcontracting is not allowed."</b>																				
Key Personnel Requirements	The key personnel must meet the required minimum years of experience set below: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Key Personnel</th> <th style="text-align: center;">General Experience</th> <th style="text-align: center;">Relevant Experience</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Project Manager/Designer (PME)</td> <td>Professional Mechanical Engineer w/ valid PRC ID and With certificate of employment from previous and present employer; Attached previous design Plans for verification only</td> <td>At least <b>5 years of experience</b> in designing Fire Protection Systems and a minimum of <b>10 years of accumulated experience</b> in construction supervision.</td> </tr> <tr> <td style="text-align: center;">Designer (PEE)</td> <td>Professional Electrical Engineer w/ valid PRC ID and With certificate of employment from previous and present employer; Attached previous design Plans for verification only</td> <td>At least <b>5 years of experience</b> in designing Fire Protection Systems and a minimum of <b>10 years of accumulated experience</b> in construction supervision.</td> </tr> <tr> <td style="text-align: center;">Project Engineer</td> <td>Mechanical Engineer w/ valid PRC ID and With certificate of employment from previous and present employer</td> <td>At least 3 years' experience in construction supervision and / or construction and 5 years of accumulated experience in construction supervision and / or construction</td> </tr> <tr> <td style="text-align: center;">Electrical Engineer</td> <td>Electrical Engineer w/ valid PRC ID and With certificate of employment from previous and present employer</td> <td>At least 3 years' experience In the construction</td> </tr> <tr> <td style="text-align: center;">Safety Officer 3</td> <td>Accredited Safety officer issued by DOLE</td> <td>The safety officer must be an</td> </tr> </tbody> </table>			Key Personnel	General Experience	Relevant Experience	Project Manager/Designer (PME)	Professional Mechanical Engineer w/ valid PRC ID and With certificate of employment from previous and present employer; Attached previous design Plans for verification only	At least <b>5 years of experience</b> in designing Fire Protection Systems and a minimum of <b>10 years of accumulated experience</b> in construction supervision.	Designer (PEE)	Professional Electrical Engineer w/ valid PRC ID and With certificate of employment from previous and present employer; Attached previous design Plans for verification only	At least <b>5 years of experience</b> in designing Fire Protection Systems and a minimum of <b>10 years of accumulated experience</b> in construction supervision.	Project Engineer	Mechanical Engineer w/ valid PRC ID and With certificate of employment from previous and present employer	At least 3 years' experience in construction supervision and / or construction and 5 years of accumulated experience in construction supervision and / or construction	Electrical Engineer	Electrical Engineer w/ valid PRC ID and With certificate of employment from previous and present employer	At least 3 years' experience In the construction	Safety Officer 3	Accredited Safety officer issued by DOLE	The safety officer must be an
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			accredited safety practitioner and has undergone the prescribed 40-hour Construction Safety and Health Training (COSH) At least 2 years of experience in OSH
	First Aider	With valid certificate of training issued by Red Cross or any license medical practitioner Certificate of Validity: within 1 year from the date of submission and receipt of bids	At least 2 years' experience in the field of medical and/or construction.
	Foreman	With certificate of employment from previous and present employer	5 years' experience in construction with expertise in Fire Protection System
Major Equipment Requirements	The minimum major equipment requirements are the following: Equipment 1. Minor Hand Tools 2. Dump Truck 3. One Bagger Concrete Mixer 4. Bar Cutter / Cut-Off Wheel 5. Bar Bender 6. Plate Compactor 7. Electric Impact Drill 8. Set of Pipe Threaded 9. Heavy Duty Welding Machine 10. PVC Fusion Machine 11. Heavy Duty Generator Set		
Alternative Bids	<b>“Alternative Bids shall not be accepted.”</b>		
Bid Security	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: a. The amount of not less than <b>2% of the ABC</b> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit; b. The amount of not less than <b>5% of the ABC</b> if bid security is in Surety Bond.		
Partial Bids	<b>“Partial Bid is not allowed.”</b>		
Post Qualification	1. Valid Philippine Contractors Accreditation Board (PCAB) License 2. Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); and 3. Other appropriate licenses and permits required by law.		

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Signing of the Contract	<ol style="list-style-type: none"><li>1. Company Profile</li><li>2. Construction Schedule and S-Curve;</li><li>3. Manpower Schedule;</li><li>4. Construction Methods;</li><li>5. Equipment Utilization Schedule;</li><li>6. Construction Safety and Health Program Approved by the DOLE;</li></ol>
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## Special Conditions of Contract

<b>GCC Clause</b>	
Possession of Site	<b>Within Seven (7) calendar days from the receipt of Purchase Order.</b>
Warranty	<b>One (1) year</b>
Liability of the Contractors	<b>"Bidders shall comply all required Government Permit."</b>
Dayworks	<b>a. No dayworks are applicable to the contract.</b>
Program of Work	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within <b>Seven (7) calendar days</b> from the receipt of the Notice of Award.
	The amount to be withheld for late submission of an updated Program of Work is <b>Five Percent (5%)</b> of the progress billing.
Advance Payment	<b>"Advance Payment is not allowed."</b>
Progress Payment	<b>Schedule of Payment:</b> Thirty Percent (30%), Fifty Percent (50%), Seventy Percent (70%), and One Hundred Percent (100%) of accomplishment
Operating and Maintenance Manuals	The date by which operating and maintenance manuals are required is <b>Seven (7) calendar days from the receipt of the Certificate of Completion.</b>
	The date by which "as built" drawings are required is <b>Thirty (30) calendar days from the receipt of Certificate of Completion.</b>
	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is the <b>whole amount of retention.</b>

# ***Specifications***

Note: Please see link indicated below for the Scope of Works;

[https://drive.google.com/file/d/1bQezuWn\\_cImY\\_MzbShcEI\\_2sy\\_fGDg6D/view?usp=share\\_link](https://drive.google.com/file/d/1bQezuWn_cImY_MzbShcEI_2sy_fGDg6D/view?usp=share_link)

[https://drive.google.com/file/d/19XeqcHFMq12Bbt-tRgkSPzBSYVJE-eu\\_/view?usp=share\\_link](https://drive.google.com/file/d/19XeqcHFMq12Bbt-tRgkSPzBSYVJE-eu_/view?usp=share_link)

# ***Drawings***

Note: Please see link indicated below for the List of Drawings;

[https://drive.google.com/file/d/1QAawU6cadMDMyfV-8zr8gMpMxFWDEWWb/view?usp=share\\_link](https://drive.google.com/file/d/1QAawU6cadMDMyfV-8zr8gMpMxFWDEWWb/view?usp=share_link)

# ***Bill of Quantities***

Note: Please see link indicated below for the Bill of Quantities;

[https://drive.google.com/file/d/1qYw93djzrKxZs-UqX4\\_6xsNt1gK-7Uj7/view?usp=share\\_link](https://drive.google.com/file/d/1qYw93djzrKxZs-UqX4_6xsNt1gK-7Uj7/view?usp=share_link)

## **REMARKS:**

*A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.*

# *Checklist of Technical and Financial Documents*

## I. TECHNICAL COMPONENT ENVELOPE

### *Class "A" Documents*

#### Legal Documents

- Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

#### Technical Documents

- Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- Special PCAB License in case of Joint Ventures; **and** registration for the type and cost of the contract to be bid; **and**
- Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or** Original copy of Notarized Bid Securing Declaration; **and**
- Project Requirements, which shall include the following:
  - a. Organizational chart for the contract to be bid;
  - b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
  - d. Preliminary Conceptual Design Plans in accordance with the degree of details specified by the procuring entity;
  - e. Design and construction methods;
  - f. Value engineering analysis of design and construction methods
- Original duly signed Omnibus Sworn Statement (OSS);  
**and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

## II. FINANCIAL COMPONENT ENVELOPE

- Original of duly signed and accomplished Financial Bid Form; **and**

#### Other documentary requirements under RA No. 9184

- Original of duly signed Bid Prices in the Bill of Quantities; **and**
- Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**



- Cash Flow by Quarter.
- Certificate of Appearance Issued by the DSWD Representative for Site Inspection;