

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT OFFICE V**  
Regional Center Site, Rawis, Legazpi City, Albay  
**REQUEST FOR QUOTATION**

Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
Contact No. \_\_\_\_\_  
PhilGEPS Certificate No. \_\_\_\_\_

P.R. No. F 2304-0244  
Date: May 2, 2023  
SHOPPING UNDER WORLD BANK  
PROGRAM PROCUREMENT GUIDELINES  
MOP: \_\_\_\_\_  
TIN: \_\_\_\_\_

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unchecked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
			<b>PROVISION OF CATERING SERVICES FOR THE CONDUCT OF CEAC ACTIVITIES FOR MONREAL, MASBATE - GROUP 2</b>			
			<i>Venue: Monreal, Masbate</i>			
<b>1</b>	<b>1</b>	<b>LOT</b>	<b>Coaching and Mentoring Session on Procurement</b>			
			<i>June 27, 2023 (Day 1)</i>			
	41	pax	AM Snacks, Lunch and PM Snacks			
			<i>June 28, 2023 (Day 2)</i>			
	41	pax	AM Snacks, Lunch and PM Snacks			
<b>2</b>	<b>1</b>	<b>LOT</b>	<b>Coaching and Mentoring Session on Finance</b>			
			<i>June 29, 2023 (Day 1)</i>			
	47	pax	AM Snacks, Lunch and PM Snacks			
			<i>June 30, 2023 (Day 2)</i>			
	47	pax	AM Snacks, Lunch and PM Snacks			
<b>3</b>	<b>1</b>	<b>LOT</b>	<b>Municipal Accountability Reporting</b>			
			<i>October 26, 2023 (Day 1)</i>			
	31	pax	AM Snacks, Lunch and PM Snacks			
			<i>October 27, 2023 (Day 2)</i>			
	31	pax	AM Snacks, Lunch and PM Snacks			
<b>4</b>	<b>1</b>	<b>LOT</b>	<b>Municipal Sustainability Planning Workshop</b>			
			<i>October 30, 2023 (Day 1)</i>			
	31	pax	AM Snacks, Lunch and PM Snacks			
			<i>October 31, 2023 (Day 2)</i>			
	31	pax	AM Snacks, Lunch and PM Snacks			
			<b>Note: See attached Standard Requirements Form</b>			
			<b>Health Standards:</b>			
			<i>Inter-Agency Task Force (IATF) Compliant</i>	<input type="checkbox"/> Comply		
			<i>Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days</i>	<input type="checkbox"/> Comply		
			<b>Page 1 of 1</b>			
			<b>Approved Budget for the Contract: <i>PHP 150,000.00</i></b>			

**IMPORTANT REMINDERS:**

- Price quotation/s must be valid for a period of \_\_\_\_ days from the date of submission.
- DELIVERY PERIOD:** As specified in the Purchase Order
- PLACE OF DELIVERY:** Monreal, Masbate
- The project shall be **AWARDED** as follows: \_\_\_\_ (a) as one contract \_\_\_\_ (b) separate contracts per lot \_\_\_\_ (c) separate contracts per item
- TERM OF PAYMENT:** CHARGED ACCOUNT, unless specified.
- LIQUIDATED DAMAGES:** one percent (1%) of every day of delay of the cost of undelivered portion until such time completion and acceptance of delivery of goods or services has been made. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
  - PhilGEPS Certification Number
  - Valid Mayor's or Business Permit
  - Latest Income Tax Return
- As a condition for AWARD, you will be required to submit the following documents:
  - Omnibus Sworn Statement
  - \_\_\_\_\_
- For any clarifications, you may contact the BAC Secretariat through fo5kcprocurement@gmail.com or 0910-017-0818
- Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on MAY 10 2023

**JUDEX DONNEL G. LLAMOSO**  
BAC & Procurement Head

Signature Over Printed Name of Canvasser

Signature Over Printed Name of Bidder