

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay
REQUEST FOR QUOTATION

Company Name _____
Company Address _____
Contact No. _____
PhilGEPS Certificate No. _____

P.R. No. **F 2305-0271**
Date: **May 15, 2023**
MOP: **SHOPPING UNDER WORLD BANK PROGRAM
PROCUREMENT GUIDELINES**
TIN: _____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unchecked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
			PROVISION OF CATERING SERVICES FOR THE CONDUCT OF CEAC ACTIVITIES FOR JUBAN, SORSOGON			
			Venue: Juban, Sorsogon			
1	1	LOT	Coaching and Mentoring Session on Procurement			
			Batch Code: CMSP-JUB-1			
			June 20, 2023 (Day 1)			
	78	pax	AM Snacks, Lunch & PM Snacks			
			June 21, 2023 (Day 2)			
	78	pax	AM Snacks, Lunch & PM Snacks			
			Batch Code: CMSP-JUB-2			
			June 22, 2023 (Day 1)			
	77	pax	AM Snacks, Lunch & PM Snacks			
			June 23, 2023 (Day 2)			
	77	pax	AM Snacks, Lunch & PM Snacks			
2	1	LOT	Coaching and Mentoring Session on Finance			
			Batch Code: CMSF-JUB-1			
			June 27, 2023 (Day 1)			
	78	pax	AM Snacks, Lunch & PM Snacks			
			June 28, 2023 (Day 2)			
	78	pax	AM Snacks, Lunch & PM Snacks			
			Batch Code: CMSF-JUB-2			
			June 29, 2023 (Day 1)			
	77	pax	AM Snacks, Lunch & PM Snacks			
			June 30, 2023 (Day 2)			
	77	pax	AM Snacks, Lunch & PM Snacks			
3	1	LOT	Municipal Fiduciary Workshop			
			Batch Code: MFW-JUB-1			
			July 4, 2023 (Day 1)			
	66	pax	AM Snacks, Lunch & PM Snacks			
			July 5, 2023 (Day 2)			
	66	pax	AM Snacks, Lunch & PM Snacks			
			Page 1 of 2			
			Approved Budget for the Contract: PHP 720,000.00			

IMPORTANT REMINDERS:

- Price quotation/s must be valid for a period of _____ days from the date of submission.
- DELIVERY PERIOD: As specified in the Purchase Order.**
- PLACE OF DELIVERY: Juban, Sorsogon**
- The project shall be **AWARDED** as follows: ☒ (a) as one contract _____ (b) separate contracts per lot _____ (c) separate contracts per item
- TERM OF PAYMENT: CHARGED ACCOUNT**, unless specified.
- LIQUIDATED DAMAGES: one percent (1%) of every day of delay of the cost of undelivered portion until such time completion and acceptance of delivery of goods or services has been made.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
 - PhilGEPS Certification Number
 - Valid Mayor's or Business Permit
 - Latest Income Tax Return
- As a condition for AWARD, you will be required to submit the following documents:
 - Omnibus Sworn Statement b. _____
- For any clarifications, you may contact the BAC Secretariat through fo5kcprocurement@gmail.com or 0910-017-0818
- Submit your quotation duly signed by you or your duly authorized representative not later that the deadline on **MAY 19 2023**

JUDEX DONNEL G. LLAMOSO
BAC & Procurement Head

Signature Over Printed Name of Canvasser

Signature Over Printed Name of Bidder

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			PROVISION OF CATERING SERVICES FOR THE CONDUCT OF CEAC ACTIVITIES FOR JUBAN, SORSOGON			
			Batch Code: MFW-JUB-2			
			July 6, 2023 (Day 1)			
	65	pax	AM Snacks, Lunch & PM Snacks			
			July 7, 2023 (Day 2)			
	65	pax	AM Snacks, Lunch & PM Snacks			
4	1	LOT	Operation and Maintenance Training			
			Batch Code: OMT-JUB-1			
			July 12, 2023 (Day 1)			
	55	pax	AM Snacks, Lunch & PM Snacks			
			July 13, 2023 (Day 2)			
	55	pax	AM Snacks, Lunch & PM Snacks			
			July 14, 2023 (Day 3)			
	55	pax	AM Snacks, Lunch & PM Snacks			
			Batch Code: OMT-JUB-2			
			July 19, 2023 (Day 1)			
	55	pax	AM Snacks, Lunch & PM Snacks			
			July 20, 2023 (Day 2)			
	55	pax	AM Snacks, Lunch & PM Snacks			
			July 21, 2023 (Day 3)			
	55	pax	AM Snacks, Lunch & PM Snacks			
5	1	LOT	Municipal Accountability Reporting			
			July 27, 2023 (Day 1)			
	51	pax	AM Snacks, Lunch & PM Snacks			
			July 28, 2023 (Day 2)			
	51	pax	AM Snacks, Lunch & PM Snacks			
6	1	LOT	Municipal Sustainability Planning Workshop			
			August 17, 2023 (Day 1)			
	63	pax	AM Snacks, Lunch & PM Snacks			
			August 18, 2023 (Day 2)			
	63	pax	AM Snacks, Lunch & PM Snacks			
			Note: see attached Standar Requirements Form			
			Health Standard:			
			Inter-Agency Task Force (IATF) Compliant	<input type="checkbox"/> Comply		
			Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days	<input type="checkbox"/> Comply		
			Page 2 of 2			
			Approved Budget for the Contract:			
			PHP 720,000.00			

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