

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Government Center, Rawis, Legazpi City, Albay
REQUEST FOR QUOTATION

DRN: FO5-SLP-RPMO-A-PR-2022-11-0057-S
End-User: PROMOTIVE/ SLP

Company Name _____
Company Address _____
Contact No. _____
PhilGEPS Certificate No. _____

P.R. No. **NF 2307-0488**
Date: **July 13, 2023**
MOP **Sec.53.9 Small Value Procurement**
TIN NO. _____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly tick the box to signify compliance to the specs.	UNIT COST	TOTAL COST
			LABOR AND MATERIALS FOR THE PRODUCTION OF ADVOCACY CAMPAIGN/ LGU ORIENTATION IEC MATERIALS			
1	3,000	pcs	Brochures <i>Specifications:</i> Trifold A4 Full color print Coated board 120gsm matte	<input type="checkbox"/> Comply	P	P
2	2,000	pcs	SLP Information Booklet for Beneficiaries <i>Specifications:</i> Bifold A4, saddle stitch binding Colored print Newsprint paper, with design	<input type="checkbox"/> Comply	P	P
3	3,000	pcs	Board Fans <i>Specifications:</i> 9" diameter, coated board 200gsm Full color print, back to back	<input type="checkbox"/> Comply	P	P
			DELIVERY DATE MUST BE <u>20-30 DAYS</u> UPON APPROVAL OF THE FINAL LAYOUT			
			ABC: Php 136,000.00			

IMPORTANT REMINDERS:

- Price quotation/s must be valid for a period of _____ calendar days from the date of submission.
- DELIVERY PERIOD: _____ Calendar Days upon receipt of Purchase Order (PO)
- PLACE OF DELIVERY: _____
- The Project shall be **AWARDED** as follows: _____ (a) as one contract _____ (b) separate contracts per lot _____ (c) separate contracts per item
- TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
 - PhilGEPS Certification Number
 - Valid Mayor's or Business Permit
 - Latest Income Tax Return
- As a condition for **AWARD**, you will be required to submit the following documents:
 - _____
 - _____
- For any clarifications, you may contact the BAC Secretariat at procurement.fo5@dswd.gov.ph or at 0910-017-0818.
- Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on _____.

nikki

JUDEX DONNEL G. LLAMOSO
AO IV/ Head-PROCUREMENT

Signature over Printed Name of Canvasser

Signature over Printed Name of Bidder/Authorized Representative