

SUPPLEMENTAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-

Instructions:

1. Download the worksheet file APP-CSE 2020 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in the PS under the PART 1. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its
6. Fill out the CSE requirements that are available for purchase in the PS under the PART 1. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020_DBM_Regional WA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at Philgeps website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise the APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

Department/Bureau/Office:
Region:
Address:

Note: Consistent with Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25, the APP-CSE for FY 2020 must be submitted on or before October 31, 2019.
Agency/Account Type:
Organization Type:
Contact Person:
Position:
E-mail:
Telephone/Mobile Nos.

JACOB DOUGLAS S. LAMOSO
OFFICIAL PROPERTY AND SUPPLY SECTION
Procurement Group 2B
0201 090002

PART I. AVAILABLE AT PROCUREMENT SERVICE STORES

Fertilizers or Pest Repellents:

1. insecticide, second type, net content, 600ml min

2. insecticide, 400, ALCOLO, 60%, 70%, second 500ml (cm)

3. STAMP PAD INK, purple or violet

4. STAMP PAD INK, purple or violet

5. STAMP PAD INK, purple or violet

6. STAMP PAD INK, purple or violet

7. STAMP PAD INK, purple or violet

8. STAMP PAD INK, purple or violet

9. STAMP PAD INK, purple or violet

10. STAMP PAD INK, purple or violet

11. STAMP PAD INK, purple or violet

12. STAMP PAD INK, purple or violet

13. STAMP PAD INK, purple or violet

14. STAMP PAD INK, purple or violet

15. STAMP PAD INK, purple or violet

16. STAMP PAD INK, purple or violet

17. STAMP PAD INK, purple or violet

18. STAMP PAD INK, purple or violet

19. STAMP PAD INK, purple or violet

20. STAMP PAD INK, purple or violet

21. STAMP PAD INK, purple or violet

22. STAMP PAD INK, purple or violet

23. STAMP PAD INK, purple or violet

24. STAMP PAD INK, purple or violet

25. STAMP PAD INK, purple or violet

26. STAMP PAD INK, purple or violet

27. STAMP PAD INK, purple or violet

28. STAMP PAD INK, purple or violet

29. STAMP PAD INK, purple or violet

30. STAMP PAD INK, purple or violet

31. STAMP PAD INK, purple or violet

32. STAMP PAD INK, purple or violet

33. STAMP PAD INK, purple or violet

34. STAMP PAD INK, purple or violet

35. STAMP PAD INK, purple or violet

36. STAMP PAD INK, purple or violet

37. STAMP PAD INK, purple or violet

38. STAMP PAD INK, purple or violet

39. STAMP PAD INK, purple or violet

40. STAMP PAD INK, purple or violet

41. STAMP PAD INK, purple or violet

42. STAMP PAD INK, purple or violet

43. STAMP PAD INK, purple or violet

44. STAMP PAD INK, purple or violet

45. STAMP PAD INK, purple or violet

46. STAMP PAD INK, purple or violet

47. STAMP PAD INK, purple or violet

PART II. AVAILABLE AT PROCUREMENT SERVICE STORES

Fertilizers or Pest Repellents:

1. insecticide, second type, net content, 600ml min

2. insecticide, 400, ALCOLO, 60%, 70%, second 500ml (cm)

3. STAMP PAD INK, purple or violet

4. STAMP PAD INK, purple or violet

5. STAMP PAD INK, purple or violet

6. STAMP PAD INK, purple or violet

7. STAMP PAD INK, purple or violet

8. STAMP PAD INK, purple or violet

9. STAMP PAD INK, purple or violet

10. STAMP PAD INK, purple or violet

11. STAMP PAD INK, purple or violet

12. STAMP PAD INK, purple or violet

13. STAMP PAD INK, purple or violet

14. STAMP PAD INK, purple or violet

15. STAMP PAD INK, purple or violet

16. STAMP PAD INK, purple or violet

17. STAMP PAD INK, purple or violet

18. STAMP PAD INK, purple or violet

19. STAMP PAD INK, purple or violet

20. STAMP PAD INK, purple or violet

21. STAMP PAD INK, purple or violet

22. STAMP PAD INK, purple or violet

23. STAMP PAD INK, purple or violet

24. STAMP PAD INK, purple or violet

25. STAMP PAD INK, purple or violet

26. STAMP PAD INK, purple or violet

27. STAMP PAD INK, purple or violet

28. STAMP PAD INK, purple or violet

29. STAMP PAD INK, purple or violet

30. STAMP PAD INK, purple or violet

31. STAMP PAD INK, purple or violet

32. STAMP PAD INK, purple or violet

33. STAMP PAD INK, purple or violet

34. STAMP PAD INK, purple or violet

35. STAMP PAD INK, purple or violet

36. STAMP PAD INK, purple or violet

37. STAMP PAD INK, purple or violet

38. STAMP PAD INK, purple or violet

39. STAMP PAD INK, purple or violet

40. STAMP PAD INK, purple or violet

41. STAMP PAD INK, purple or violet

42. STAMP PAD INK, purple or violet

43. STAMP PAD INK, purple or violet

44. STAMP PAD INK, purple or violet

45. STAMP PAD INK, purple or violet

46. STAMP PAD INK, purple or violet

47. STAMP PAD INK, purple or violet

PART II. AVAILABLE AT PROCUREMENT SERVICE STORES

Fertilizers or Pest Repellents:

1. insecticide, second type, net content, 600ml min

2. insecticide, 400, ALCOLO, 60%, 70%, second 500ml (cm)

3. STAMP PAD INK, purple or violet

4. STAMP PAD INK, purple or violet

5. STAMP PAD INK, purple or violet

6. STAMP PAD INK, purple or violet

7. STAMP PAD INK, purple or violet

8. STAMP PAD INK, purple or violet

9. STAMP PAD INK, purple or violet

10. STAMP PAD INK, purple or violet

11. STAMP PAD INK, purple or violet

12. STAMP PAD INK, purple or violet

13. STAMP PAD INK, purple or violet

14. STAMP PAD INK, purple or violet

15. STAMP PAD INK, purple or violet

16. STAMP PAD INK, purple or violet

17. STAMP PAD INK, purple or violet

18. STAMP PAD INK, purple or violet

19. STAMP PAD INK, purple or violet

20. STAMP PAD INK, purple or violet

21. STAMP PAD INK, purple or violet

22. STAMP PAD INK, purple or violet

23. STAMP PAD INK, purple or violet

24. STAMP PAD INK, purple or violet

25. STAMP PAD INK, purple or violet

26. STAMP PAD INK, purple or violet

27. STAMP PAD INK, purple or violet

28. STAMP PAD INK, purple or violet

29. STAMP PAD INK, purple or violet

30. STAMP PAD INK, purple or violet

31. STAMP PAD INK, purple or violet

32. STAMP PAD INK, purple or violet

33. STAMP PAD INK, purple or violet

34. STAMP PAD INK, purple or violet

35. STAMP PAD INK, purple or violet

36. STAMP PAD INK, purple or violet

37. STAMP PAD INK, purple or violet

38. STAMP PAD INK, purple or violet

39. STAMP PAD INK, purple or violet

40. STAMP PAD INK, purple or violet

41. STAMP PAD INK, purple or violet

42. STAMP PAD INK, purple or violet

43. STAMP PAD INK, purple or violet

44. STAMP PAD INK, purple or violet

45. STAMP PAD INK, purple or violet

46. STAMP PAD INK, purple or violet

47. STAMP PAD INK, purple or violet

PART II. AVAILABLE AT PROCUREMENT SERVICE STORES

Fertilizers or Pest Repellents:

1. insecticide, second type, net content, 600ml min

2. insecticide, 400, ALCOLO, 60%, 70%, second 500ml (cm)

3. STAMP PAD INK, purple or violet

4. STAMP PAD INK, purple or violet

5. STAMP PAD INK, purple or violet

6. STAMP PAD INK, purple or violet

7. STAMP PAD INK, purple or violet

8. STAMP PAD INK, purple or violet

9. STAMP PAD INK, purple or violet

10. STAMP PAD INK, purple or violet

11. STAMP PAD INK, purple or violet

12. STAMP PAD INK, purple or violet

13. STAMP PAD INK, purple or violet

14. STAMP PAD INK, purple or violet

15. STAMP PAD INK, purple or violet

16. STAMP PAD INK, purple or violet

17. STAMP PAD INK, purple or violet

18. STAMP PAD INK, purple or violet

19. STAMP PAD INK, purple or violet

20. STAMP PAD INK, purple or violet

21. STAMP PAD INK, purple or violet

22. STAMP PAD INK, purple or violet

23. STAMP PAD INK, purple or violet

24. STAMP PAD INK, purple or violet

25. STAMP PAD INK, purple or violet

26. STAMP PAD INK, purple or violet

27. STAMP PAD INK, purple or violet

28. STAMP PAD INK, purple or violet

29. STAMP PAD INK, purple or violet

30. STAMP PAD INK, purple or violet

31. STAMP PAD INK, purple or violet

32. STAMP PAD INK, purple or violet

33. STAMP PAD INK, purple or violet

34. STAMP PAD INK, purple or violet

35. STAMP PAD INK, purple or violet

36. STAMP PAD INK, purple or violet

37. STAMP PAD INK, purple or violet

38. STAMP PAD INK, purple or violet

39. STAMP PAD INK, purple or violet

40. STAMP PAD INK, purple or violet

41. STAMP PAD INK, purple or violet

42. STAMP PAD INK, purple or violet

43. STAMP PAD INK, purple or violet

44. STAMP PAD INK, purple or violet

45. STAMP PAD INK, purple or violet

46. STAMP PAD INK, purple or violet

47. STAMP PAD INK, purple or violet

PART II. AVAILABLE AT PROCUREMENT SERVICE STORES

Fertilizers or Pest Repellents:

1. insecticide, second type, net content, 600ml min

2. insecticide, 400, ALCOLO, 60%, 70%, second 500ml (cm)

3. STAMP PAD INK, purple or violet

4. STAMP PAD INK, purple or violet

5. STAMP PAD INK, purple or violet

6. STAMP PAD INK, purple or violet

7. STAMP PAD INK, purple or violet

8. STAMP PAD INK, purple or violet

9. STAMP PAD INK, purple or violet

10. STAMP PAD INK, purple or violet

11. STAMP PAD INK, purple or violet

12. STAMP PAD INK, purple or violet

13. STAMP PAD INK, purple or violet

14. STAMP PAD INK, purple or violet

15. STAMP PAD INK, purple or violet

16. STAMP PAD INK, purple or violet

17. STAMP PAD INK, purple or violet

18. STAMP PAD INK, purple or violet

19. STAMP PAD INK, purple or violet

20. STAMP PAD INK, purple or violet

21. STAMP PAD INK, purple or violet

22. STAMP PAD INK, purple or violet

23. STAMP PAD INK, purple or violet

24. STAMP PAD INK, purple or violet

25. STAMP PAD INK, purple or violet

26. STAMP PAD INK, purple or violet

27. STAMP PAD INK, purple or violet

28. STAMP PAD INK, purple or violet

29. STAMP PAD INK, purple or violet

30. STAMP PAD INK, purple or violet

31. STAMP PAD INK, purple or violet

32. STAMP PAD INK, purple or violet

