

### PURCHASE ORDER

Supplier:	<b>TOYOTA ALBAY</b>	PO. No.	NF 2012-0461
Address:	Brgy. Salvacion, Daraga Albay	Date	December 11, 2020
		Mode of Procurement:	Direct Contacting

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>DSWD FO V, Buragus Legazpi City</u>	Payment Term:	Charge
Date of Delivery:	<u>as per scheduled</u>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
<b>LABOR &amp; MATERIALS FOR THE PREVENTIVE MAINTENANCE (CHANGE OIL) OFN DSWD FO V SERVICE VEHICLE TOYOTA HI LUX WITH PLATE SJS 246</b>					
		LABOR: Perform 340,000 KM PMS		2,672.00	2,672.00
		Complete Wash		1,300.00	1,300.00
PARTS:					
		Engine Oil	8	800.00	6,400.00
		Oil Filter	1	500.00	500.00
		Drain Plug Gasket	1	45.00	45.00
		Windscreen Cleaner	1	350.00	350.00
		Injector Cleaner	1	860.00	860.00
		Engine Treatment	1	1,425.00	1,425.00
		Engine Flush	1	860.00	860.00
		Brake Stop Squel	1	860.00	860.00
		Ethanol Dryer	1	850.00	850.00
		Fuel Filter	1	1,100.00	1,100.00
		Decarbonization	1	3,900.00	3,900.00
		Bactaleen	1	935.00	935.00
		Materials		622.00	622.00

Total Amount  
in Words:

TWENTY TWO THOUSAND SIX HUNDRED SEVENTY NINE PESOS ONLY\*\*\*

22,679.00

NF 2012-0521      3 12 2020

Conforme:

Very truly yours,

**ARNEL B. GARCIA, CESO II**  
Regional Director

**TOYOTA ALBAY**

Signature over Printed Name of Supplier

Date

Funds Available:

**LLOYD DRAZEN B. BAS**  
Accountant III

ORS No.:

20-12-00472

Amount:

P 22,679