

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>NEW EVANESS EDUCATIONAL SUPPLY &amp; GENERAL MERCHANDISE</b>	PO. No.	NF 2012-0468
Address:	Mabini St. Legazpi City	Date	December 16, 2020
		Mode of Procurement:	Shopping

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<i>DSWD FO V, Buraguis Legazpi City</i>	Payment Term:	Charge
Date of Delivery:	<i>20 working days upon receipt of Purchase Order</i>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
<b>PURCHASE OF SUPPLIES OF NHTU</b>					
2	canister/box	ballpen, ballpoint smooth fine, round stick 0.7 ballpen, blue with safety	300	262.50	78,750.00
4	ream	paper multicopy, 210mm*297mm, A4, 80 gsm, copyone	1500	206.50	309,750.00
6	pcs	correction tape 5mm * 6m, copyone	300	17.50	5,250.00
 <i>20 working days</i>					

Total Amount in Words:	<b>THREE HUNDRED NINETY THREE THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY***</b>	<b>393,750.00</b>
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NF 2011-0462      23 11 2020

Conforme:

Very truly yours,

**ARNEL B. GARCIA, CESO II**  
Regional Director

**NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE**  
Signature over Printed Name of Supplier

Date

Funds Available:

**LLOYD DRAZEN B. BAS**  
Accountant III

ORS No.:

*20-12-06574*

Amount:

*393,750*